

Linkinhorne Parish Council

PUBLIC NOTICE OF A MEETING OF THE COUNCIL

14th April 2025 at 7.30pm at Linkinhorne Parish Hall, Upton Cross

AGENDA

Lena Batten 29th March 2025

Those present will be minuted

- 7.30 1) Apologies: To minute apologies for absence.
- 2) Code of Conduct: a) To receive declarations b) To grant dispensations.
- 3) Minutes: of Council Meeting(s)
To approve the Minutes of the Meeting of Linkinhorne Parish Council held on the 10th March 2025.
- 4) Public participation (15 minutes max): to hear matters raised by parishioners:
- 5) Reports from and matters of concern to:
a) Cornwall Councillor Phil Seeva:
b) Reports from councillors: None.
- 6) Finance: a) To receive/approve cash flow of accounts/bank reconciliation:
b) Payments: £4.80 (postage), ii) £42.00 (CALC, training), iii) £9.22 (purchase by one Cllr for wood), iv) £25.00 (RMVH room hire), v) £366.88 (Field maintenance, March), vi) £726.62 (CALC Annual membership), vii) £74.00 (Martin Budge, tree removal), viii) £48.87 (Martin Budge, repair to WC door), ix) £390.00 (cleaning of WC's March).
c) Receipts: i) £111.00 (Coin collection) ii) £286.00 (grant application), iii) £17,414.09 (precept 1st instalment).
d) To review the internal controls and / or use of insurance cover, and risk management arrangements (copy enclosed):
e) To review / approve Assets register and Disposal Policy (copy enclosed):
f) To formally record no conflicts of interest declared for the purpose of the audit:
g) To receive / approve the finding of the internal audit report and Internal Governance Statement:
h) To receive / approve the accounting statements:
i) To receive / set the commencing date for the exercise of public rights:
j) To confirm for the purpose of intermediate audit that arrangements for effective financial management during the year, and preparation of the accounting statements are in place:
k) To receive the end of year financial report:
- 8.00 7) Planning: [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
a) Planning applications:
i) PA25/02165 – The Gables, Rilla Mill – Proposed alteration and conversion of existing outbuildings to an annexe with a single storey extension.
b) Any applications received before the meeting – None.
c) To note for information PA23/09394 – Land north west of Kenilworth, Uphill, Callington – Appeal Allowed, Costs claim against Council – Dismissed.
d) To note for information PA24/06982 – Land North of Gospenheal – Further measures have now been proposed around access and highways safety, five day protocol was used and the clerk reported back to planning the general consensus which was to agree with the additional recommendations.
- 8) Play equipment and recreational areas:
a) Weekly safety inspections b) Jubilee Field: i) To note for information that Fields in Trust have responded to state they are not supportive of a proposed village green registration. ii) To consider / resolve any further action regarding the ditch, the clerk is still waiting for a confirmed date for the contractor to dredge and confirmation from Highways as to when the Pipe will be jetted. c) Rilla Mill Play Area – i) To note that the wood on the slide continues to deteriorate, the contractor has not been able to locate a tool to remove the platform to gain access.
- 9) Public Conveniences: a) Minions: i) To note for information the water meter reading on the 6th April 2025 was 767. ii) To note for information two trees have been removed, one which had already fallen and one likely to fall. iii) To confirm Cornwall Council business rates invoice has been received at a total of £409.18 with nothing to pay as WC's are subject to relief. iv) To agree the frequency of electrical testing as the clerk has spoken with the electrician who suggests that as long as the RCD test button is pushed to see if it trips out on a regular basis electrical safety testing only need be done every 3 to 5 years.
b) Upton Cross: No reports of concern.
- 10) To consider / approve grant applications for 2025 i) Allotment holders Association £100.00, ii) Citizens Advice Cornwall £580.00 or less, iii) Linkinhorne History and Archive Group £1000 or less, iv) Linkinhorne Parish Hall Defib maintenance £280.00, v) Linkinhorne Parochial Church Council £250.00, vi) Launceston Area Methodist

circuit £250.00, vii) Friends of Stara Woods £200.00, viii) Linkinhorne Horticultural Society £100.00, ix) Rilla Mill Village Hall / Parsons Meadow £500.00.

- 11) To note all Councillors are required to attend training within 6 months of taking office by the 5th November 2025. The clerk will distribute available dates.
- 12) To consider / resolve whether to erect a new signpost at Christa end and place a circular way sign on the stile pointing towards the Ley Mill exit on the footpath between Ley Mill and Upton Cross.
- 13) To consider / resolve any actions to take for VE day on the 8th May 2025 and Armed Forces Day on the 28th June 2025.
- 14) To note for information the agreement between Linkinhorne Parish Council and T.M.S. for the Upton Cross Telephone Kiosk has been signed and returned.
- 15) To consider / resolve any actions as the clerk has now received two complaints in relation to the public footpath behind Woodland Rise regarding rubbish, cat waste and garden waste being thrown over the bank into the woodlands.
- 16) To resolve whether to advertise for a custodian for the Kiosk at Linkinhorne as BT are looking to remove the kiosk at the end of April 2025.
- 17) To confirm renewal of the Data Protection Registration Certificate from the 28th March 2025 for one year at a cost of £52.00 payable by direct debit.
- 18) To consider / resolve the option of referring PAYE for the clerk to an accountant who charges £15.00 per month plus VAT for the full service to include monthly input to HMRC PAYE, calculation of pension and NIC contribution, updating of software and annual P60.
- 19) To agree the purchase of an Exclusive Right of Burial for plot D10.
- 20) Correspondence as listed

NB all timings are approximate and subject to change

Decisions forwarded by Cornwall Council:

PA25/01690 - Uzma Nawaz - Sterts House, Upton Cross, Liskeard, Cornwall, PL14 5AZ - The Electronic Communications Code (Conditions and restrictions) (Amendment) Regulations Under Regulation 5 of the above Code, I hereby give you 28 days notice informing you of our intention to install 1x 9m light wooden pole 7.3m above ground) – closed with advice given.

PA25/00277 - Devon and Cornwall Logs Ltd - Great Lanhargy Farm, Bray Shop, Callington, Cornwall PL17 8QJ - Prior Approval for the Change of Use and Demolition of part of agricultural building and conversion of remainder to 5 x 2 bed dwellings.

PA24/06847 - Great Lanhargy Farm, Bray Shop, Callington, Cornwall, PL17 8QJ - Construction of five new dwellings in place of those approved under extant class Q consent – Refused.

PA25/00992 - Plash Mill, Upton Cross, Liskeard, Cornwall, PL14 5AU - Works to Trees within a Conservation Area (TCA) - T1 Large beech to gable end/ East of property. Crown lift on property side from 6-10 metres. Reduce upper canopy away from property by approx 2-3 metres. T2 - Oak Sectional fell to either ground level or monolith at approx 4-5m. T3 - Storm damaged Oak. Sectional fell to ground level or monolith at approx 4m - Decided not to make a TPO.

PA25/01387 - Plash Mill Farm, Upton Cross, Liskeard, PL14 5AU - Non material amendment in relation to Decision Notice PA24/07357 dated 15/11/24 - Enlarged window to east elevation; flat rooflight over link with main house - approved.

PA24/09648 - Notter Farm, Henwood, Liskeard, PL14 5BW - Demolition of existing disused store. Erection of new garden terrace on existing floor slab – approved.

PA25/00888 – Moorlink, Henwood, Liskeard, PL14 5BP - Proposed extension and alterations to existing property - approved.

Notifications forwarded by Cornwall Council:

PA25/01989 – Brook Cottage, Henwood, PL14 5BP – Works to trees within a conservation area, removal of a fir tree.

PA25/02282 – North Coombe Farm, Rilla Mill, Callington, PL17 7PE – Prior notification of agricultural or forestry development for storage shed.

- 21) Close of Business: