

Linkinhorne Parish Council

PUBLIC NOTICE OF THE ANNUAL MEETING OF LINKINHORNE PARISH COUNCIL

Monday 12th May 2025 at 7.30pm at Rilla Mill Village Hall

AGENDA

Lena Batten 26th April 2025

Those present will be minuted

- 7.30 1) To elect the Chairman and sign the Declaration of Office of Chairman:
2) To elect the Vice Chairman and sign the Declaration of Office of Vice Chairman:
3) To confirm all members have completed Declaration of Acceptance of Office:
4) To receive Standing Orders, Code of Conduct, Register of Interests.
5) Apologies: To minute apologies for absence.
6) Code of Conduct: a) To receive declarations b) To grant dispensations.
7) Minutes: of Council Meeting(s)
To approve the Minutes of the Meeting of Linkinhorne Parish Council held on the 14th April 2025.
- 8) Public participation (15 minutes max): to hear matters raised by parishioners:
9) Reports from and matters of concern to:
a) Cornwall Councillor Phil Seeva: None.
b) Reports from councillors: None.
- 10) Finance:
a) To receive/approve cash flow of accounts/bank reconciliation:
b) Payments: £35.07 (Lena Batten, Ink), ii) £8.98 (Lena Batten, Drawing pins / paper), iii) £96.00 (Bespoke Metal, goal post hoops), iv) £6.58 (No dogs sign), v) £14.98 (Lena Batten, postage), vi) £225.60 (ROSPA play inspections), vii) £3.38 (Lena Batten (envelopes), viii) £77.94 (Annual Zoom subscription), ix) £343.20 (S. Sandercock, dredging of ditch), x) £25.00 (RMVH room hire), xi) £390.00 (WC cleaning April).
c) Receipts: i) £286.00 (Community Chest grant), ii) £17,414.09 (1st instalment Precept), iii) £452.03 (VAT reimbursement).
d) To review the internal controls and / or use of insurance cover, and risk management arrangements: Completed at April meeting.
e) To review / approve Assets register and Disposal Policy: Completed at April meeting.
f) To formally record no conflicts of interest declared for the purpose of the audit:
g) To receive / approve the finding of the internal audit report and Internal Governance Statement:
h) To receive / approve the accounting statements:
i) To receive / set the commencing date for the exercise of public rights:
j) To confirm for the purpose of intermediate audit that arrangements for effective financial management during the year, and preparation of the accounting statements are in place:
k) To receive the end of year financial report:
L) To accept the third and final year of insurance with Clear Councils at a cost of £1243.43 and to consider the offer of entering into a new three year fixed agreement for 2025,2026,2027 due to a decision by Clear Councils to change insurer.
- 8.00 11) Planning: [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>
a) Planning applications: None.
b) Planning applications received before the date of this meeting:
- 12) Play equipment and recreational areas:
a) Weekly safety inspections: To receive / consider any works in relation to both ROSPA reports received 25th April 2025 for both parks (copy enclosed).
b) Jubilee Field: i) To note for information Fields in Trust have responded to state they are not supportive of a proposed village green registration. ii) To consider / resolve options to fix the balustrade to the right of slide on the mound which is going rotten / exposing screws.
c) Rilla Mill Play Area – i) No reports of concern.
- 13) Public Conveniences: a) Minions: i) To note for information the water meter reading on the 2nd May 2025 was 774. b) Upton Cross: No reports of concern.

- 14) To accept an update in relation to Primrose Vale Cottages to confirm that an electrician from Live West has visited and turned all the electrics off, the member of the public raised concern that this may include the septic tank pump.
- 15) To consider / accept information received from Teligent Ltd regarding propose communications installation at Cellnex site at Caradon Hill SC.
- 16) To consider election of Member Representatives to outside bodies, to accept the resignation of Susan Batkin from The Roberts and Jeffery Foundation.
- 17) To consider/ resolve whether to cancel Zoom subscription at £77.94 per annum as the clerk uses Teams but rarely uses Zoom.
- 18) To accept a written thankyou from The Friends of Stara Woods, Linkinhorne Parochial Church Council, Linkinhorne Horticultural Society, Linkinhorne History and Archive Group and Rilla Mill Village Hall for the grants received.
- 19) To consider email received from Live West regarding a potential affordable housing opportunity in Upton Cross.
- 20) To feedback as requested further information regarding the burial ground at the Retreat Centre, Rilla Mill.
- 21) To note for information one member of the public has made a complaint regarding works taking place on the green at Henwood by Wildernet on the 16th April without prior consultation. The clerk has emailed to request further information but no response has been received to date. To consider any further action required.
- 22) To confirm four Councillors are now booked on Code of Conduct training however five still need to book their sessions.
- 23) Correspondence as listed

NB all timings are approximate and subject to change

Decisions forwarded by Cornwall Council:

PA25/00452 - Land To The South Of Sutton Upton Cross Liskeard PL14 5BA - Demolition of existing farm building, construction of new dwelling and change of use of additional land to residential, in lieu of Class Q approval under decision notice PA24/06001 - withdrawn.

PA25/01989 - Brook Cottage, Henwood, Liskeard, Cornwall, PL14 5BP - Decided not to make a TPO (TCA apps) Works to trees within a Conservation Area - removal of Fir tree.

PA25/02282 - North Coombe Farm, Rilla Mill, Callington, Cornwall, PL17 7PE – Prior notification of agricultural or forestry development for storage shed - Prior approval not required.

Notifications forwarded by Cornwall Council:

PA25/03115 - Arqiva Transmitting Station, Caradon Hill, Minions, Liskeard, PL14 5LT - Notification under the Electronic Communications Code Regulations, in accordance with the Electronic Communications Code (Conditions and Restrictions) Regulations 2003, as amended, of the intention to install 5G Electronic Communications Apparatus – closed advice given.

PA25/03198 - Land South West Of Treverbyn, Bray Shop, Callington, PL17 8QA - Prior notification of agricultural or forestry development for general purpose agricultural storage building for fodder and straw – awaiting decision.

- 24) Close of Business: