

LINKINHORNE PARISH COUNCIL

MINUTES of the Meeting of the LINKINHORNE PARISH COUNCIL held on
Monday 9th May 2022 at Rilla Mill Village Hall.

MINUTES

Those present were:

Councillor K Wallis (Vice Chairman)
Councillors B Adams, M Corfield, C Hordley, B Martin, N Stoakes.
Lena Batten (Clerk)
Members of the public: 2

Apologies: Councillors S Beech, C Hearn (Chairman), M Todd,

1) Election of the Chairman and to agree arrangements for signing of Declaration of Office of Chairman

Proposed, seconded and upon being put to the vote, it was unanimously resolved to approve Councillor Carl Hearn as Chairman. It was agreed that the Clerk would make arrangements for the printing and signing of the Declaration of Acceptance of Office to the role of Chairman.

2) Election of the Vice Chairman and to agree arrangements for signing of Declaration of Office of Vice Chairman

Proposed, seconded and upon being put to the vote, it was unanimously resolved to approve Councillor K Wallis as Vice Chairman. It was agreed that the Clerk would make arrangements for the printing and signing of the Declaration of Acceptance of Office to the role of Vice-Chairman.

3) Standing Orders, Code of Conduct, Register of Interests

It was unanimously resolved that the Clerk would make arrangements for the Declaration of Acceptance to Office to be signed.

4) Public Participation

Two members of the public were in participation. The Vice Chairman agreed to bring Item 18 to the front of the meeting for the purpose of not making the public wait through the meeting. It was resolved that following discussion regarding the Defibrillator in general Linkinhorne Parish contribute one third of the cost of annual maintenance. Resolved without prejudice that £63.00 is given as a one off payment. Both members of the public left the room.

5) Apologies for Absence

Apologies for absence had been received from Councillor C Hearn (Chairman)
Councillors S Beech, M Todd.

6) Code of Conduct

- i) To receive declarations – none
- ii) To grant dispensations – none

7) Confirmation of Minutes

Resolved that subject to the amendment of Minute 14 to remove the 's' from public conveniences the minutes are confirmed as a correct record and signed by the Chairman.

8) Reports from and matters of concern to

- i) Cornwall Councillor Sharon Daw – The Cornwall Councillor for the Division was not in attendance.
- ii) Reports from Councillors – Councillor D Lobban handed in his resignation. The Chairman and Councillors thanked him for all his work during his time as Councillor.

9) To review / approve any changes to the scheme of delegation

Resolved that the suggested wording remain – That the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure Council business continuity, informed by consultation with members of the Council. The scheme of delegation will be reviewed no later than September 2022.

10) Finance

- a) Cash Flow of Accounts –
Resolved that the bank reconciliation/cash book statement be confirmed as an accurate account, and be signed by the Vice Chairman.
- b) Payments –
Resolved that the following payments be approved
 - i) £8.66 (npower) Public conveniences Upton Cross
 - ii) £20.00 (Room booking for Parish Council Meeting) Linkinhorne Parish Hall
 - iii) £31.60 (Ink cartridges) Paid to the Clerk
 - iv) £197.40 (ROSPA annual inspections for both parks)
 - v) £71.94 (Zoom annual subscription)
 - vi) Salary / Pension for Melanie Kilby
 - vii) Salary / Pension for Lena Batten
- c) Receipts –
 - i) £14,560.09 (Cornwall Council Precept half yearly)

ii) £1,500 (Local Maintenance Pathway funding)

11) Planning

i) Applications – None

ii) Decisions - Decisions received from the Local Planning Authority were listed on the Agenda.

12) Play areas

i) Jubilee Field

A repair has taken place to the entrance gate from the car park into the park by Councillor Todd and Councillor Corfield to ensure the gate is safe until new gate posts can be fitted alongside a potential new fence being fitting adjacent to the car park and the park. Clerk to liaise with Linkinhorne Parish Hall. ROSPA annual inspection has identified general low risk repairs that should be done in the park including the bushes on the swings and uneven ground under the swings and at the bottom of the slide. Clerk to contact the contractors who fitted the play equipment in the first instance and obtain a quote for general repairs. Clerk to place item on the next agenda to discuss the option of further tenders for the work to be completed.

ii) Parsons Meadow

A Grant application was made in March 2022. The Clerk was asked to obtain more information in relation to how the monies would be spent which confirmed that monies are to support the costs of cutting of the grass at Parsons Meadow. Resolved that £400 be given to Rilla Mill Village Hall.

iii) Rota for inspections

Rota for weekly inspections has now been completed until October 2022. All reports following inspection to be passed back to the Clerk please. Resolved that the Clerk is to contact Cormac and request that they trim more regularly around the legs of the play equipment to ensure the wood is kept as free as possible from damp conditions.

13) Public conveniences

i) Minions / Upton Cross

Resolved that a 5.5 percent increase for 2022-2023 in the cleaning of Minions and Upton Cross public conveniences be accepted.

ii) Minions

Resolved that Minions public conveniences be placed on June's Agenda as a major item to discuss. Risk assessment has been completed omitting the emergency pull cord. It cannot currently be confirmed who is responsible for the emergency pull

cord and how often this is maintained. Clerk to establish who has responsibility for this. Building is in a poor state of repair and requires work to the outside to include removal and replacement guttering and fascia boards. Coin mechanism is still not fixed and healthmatic will not do this. Electrical testing is due in June 2022.

iii) Upton Cross

Reference was made to the fact that the risk assessment fails to include the emergency pull cord and it is not currently clear who is responsible for this. Clerk has contacted Linkinhorne Parish Hall to confirm. The Hall check the emergency light monthly.

14) Tree Planting

The Vice Chair read the report from the tree warden stating ““All locations mentioned are based on standing with your back to the parish hall looking down the length of the field. a) Halfway down the left hand side there is a Silver Birch that could benefit from a small reduction to match the adjacent Birch, thus making it safer over the footpath. b) From the far left hand corner right around to the far right hand corner the trees nearest to the footpath all have single substantial limbs over the footpath. I recommend having these crown lifted to the next limbs up thus making the path safer to pedestrians. c) Remove Medium Ash Tree from far right hand corner due to Ash Dieback, however the area is already well stocked and will only benefit the trees surrounding this one. d) Remove all lower level Elders. e) Investigate the ownership of the hedgerow on the right hand side including the x 2 Medium Ash Trees. Monitor these trees for Ash Dieback and possibly remove in 2023 if they do show signs as they are large canopies and could pose a risk to pedestrians using the footpath. f) Also possibly consider having the right hand hedge laid, I would suggest as a community involved project led by a professional. g) Plant x 2 Oak trees Including Darley Oak cutting in the already existing gaps we discussed. x 1 in the bottom left corner and the other centrally at the far end. I would also suggest having the far end bramble and scrub strimmed down at the end of the summer 2022 to allow the newly planted Oaks a change to establish without too much competition.

Additional to this the Council confirmed the wall adjacent to the road needs consideration. Resolved that the Clerk contact Highways to see what they are responsible for and obtain three quotes and process of work required to secure the wall from further deterioration, repair the collapsed area and removed any growth within the wall. Resolved that the Clerk establish who owns the wall.

15) Properties at Primrose Vale

Resolved that this item be removed from the Agenda.

16) Burial ground post

It was proposed that as the Clerk is struggling to identify somebody to quote for the renewal of the post adjoining the gate into the burial ground, further enquires be made. Item is to be listed on the next Agenda for further consideration.

17) Discuss Highway projects

Traffic pinch spot remains a concern. It was proposed that when the Community Link Officer wants to meet at the spot, Councillor C Hearn, Chairman and Councillor K Wallis, Vice Chairman, also be invited.

18) Defibrillator at Bray Shop

Discussed during item 4 public participation.

19) Allotments

Resolved that Linkinhorne Parish Council will contribute £200.00 plus VAT towards the lane leading to the allotments and also to list renewal of contract regarding maintenance to the access to allotment site on Agenda for June 2022.

20) Formally approve Calendar of 2022-2023 meetings.

Approved.

21) Jubilee Beacon

On Thursday 2nd June 2022 the Jubilee Beacon will be lit in Lower Rillaton Farm Field. Volunteers are requested to attend, risk assessment is in place. A first aider is required to be on site for insurance purposes. It was resolved that Councillor Corfield will see if he can identify a local paramedic in the area. The Clerk will contact St John's Ambulance to see if they can assist. The children of Upton Cross Primary School are being asked to design pictures to advertise. It was resolved that arrangements are in place however there are still things to do and volunteers would be very welcome.

22) Smaller Councils Policy Issues Consultation

Resolved to defer until the next meeting.

23) Election of member representatives

Resolved to defer until the next meeting.

24) Correspondence

The Council received and noted the correspondence received as otherwise listed in detail on the Agenda.

Document Date

Document Title

Document Summary

11/04/2022*	Parish Council New Letter	Monthly new letter
13/04/2022*	The Rural Bulletin	Latest rural news and analysis
13/04/2022*	Cornwall Streetworks Team	Speed restriction Order B3257
20/04/2022*	NALC	Direct funding survey
20/04/2022*	The Rural Bulletin	Roundup of existing publications
20/04/2022*	Cormac	Listing for price increases
23/04/2022*	NALC	Chief executive bulletin
23/04/2022*	Homes for Cornwall Event	Regarding homes for Cornwall
26/04/2022*	Poor Service from Cornwall Council	Affordable and fair housing allocation
26/04/2022*	The Rural Bulletin	Latest rural news
26/04/2022*	NALC	Issues committee to address
26/04/2022*	ROSPA	Annual inspections
29/04/2022*	Proposed drainage works	Highway improvement scheme
29/04/2022*	Homes for Cornwall	Events of interest to local councils
02/05/2022*	The Rural Bulletin	Reports of daily news
02/05/2022*	NALC	Chief executive bulletin

* sent by email

Decisions and notifications received from Cornwall Council Planning and Regeneration

Decisions:

PA22/01144 APPROVED Applicant: Mrs Georgina Bedford Location: Rosevale Cottage Darley Cornwall PL14 5AS Proposal: First floor on top of existing side extension to create a second bedroom, with side window.

PA22/01780 Decided not to make a TPO (TCA apps) Applicant: Mr Mark Davy Location: Bruffs Rilla Mill Callington Cornwall PL17 7NT Proposal: Works to trees in a conservation area, works to include the lowering of height of the hedge to roughly 6ft in height, the hedgerow contains 10 Conifer trees in poor maintained condition.

PA22/00742/PREAPP Closed - advice given Applicant: Location: Lynher House Rilla Mill Callington Cornwall PL17 7NT Proposal: Exception notice for the dismantle of tree with decaying pocket of basal rot due to a historical adjoining stem removal/failure.

PA22/02108 The Coach House Darley Liskeard Cornwall PL14 5FH Householder application for proposed bedroom and living room extension – approved.

PA22/02936 The Old Dry Minions Liskeard Cornwall PL14 5LJ Works to trees in a conservation area (CA), works include fell 8 Pinus Contorta on western side of garden. Decided not to make a TPO.

PA22/02987 1 Higher Stanbear Terrace Henwood Liskeard Cornwall PL14 5BH Non-material amendment (NMA1) for proposed end gable wall clad with natural slate, windows altered to provided enhanced natural light and ventilation levels to

interior of cottage to decision PA21/04600 dated 03.11.2021. Not acceptable as amendment.

Notifications:

PA22/02884 Works to trees in a conservation area (CA), works as identified in attached schedule of work. Location Primrose Vale Cottages Rilla Mill Cornwall PL17 7NT. As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for you to submit any comments to the local planning authority as this communication is merely to notify you that an application has been received.

25) Close of Business

The meeting closed as 9.16pm

Signed:

Dated:

Chairman

Vice Chairman