

## Linkinhorne Parish Council

### Minutes of the Postponed from 12<sup>th</sup> September Meeting of the Council

Tuesday 27<sup>th</sup> September 2022 at Rilla Mill Parish Hall

#### MINUTES

Present at the meeting were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Adams, Cllr Beech, Cllr Corfield, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

Members of the public: Two

One minute silence took place in honour of Her late Majesty the Queen's recent passing. The Chairman thanked all members of the community for their attendance at the Proclamation of the new King which took place on the 11<sup>th</sup> September 2022.

**1) Apologies:** Cllr Sharp-Phillips

**2) Code of Conduct:** a) Declarations: Cllr Hearn item 7 a) ii)  
b) Grant dispensation: none

**3) Minutes: Resolved That** the minutes of the previous meeting of the Parish Council on Monday 11<sup>th</sup> July 2022 be confirmed, as a correct record and signed by the Chairman.

**4) Public Participation:** Two members of the public were in attendance. One wanted to raise concern about the overgrowth on the pavement in Upton Cross leading to the Inn and the impact this was having upon pedestrian safety. It was agreed that if the parishioner submitted a letter outlining their concerns it would be forwarded to Cornwall Council for the area and the Highways Department of Cornwall Council on their behalf. The second member of the public came to give some background detail to planning application PA22/06617. One member of the public left the room.

**5) Reports from and matters of concern to:** a) Cornwall Councillor Sharon Daw – Not present.

b) A Councillor – Reported that she had cleaned the bus shelter at Minions. It was suggested a No Smoking sign should be placed in there. A Councillor expressed appreciation to the Clerk, Chairman and colleagues for their support during a time of bereavement. Council was also advised - detailed work within the Community Network Panels was ongoing. The principle was to move from nineteen areas down to twelve and consultation would take place in due course. The demands of the levelling up agenda/shared prosperity fund on Cornwall Council in the current financial year were noted.

**6) Finance:** a) Cash flow of accounts / bank reconciliation

**Resolved That** the bank reconciliation/cash book statement be confirmed as an accurate account, and this was signed by the Chairman.

b) **Resolved** that the following payments be approved – i) £27.00 (Rilla Mill village Hall room hire) ii) £190.56 (Cormac, ground maintenance, July) iii) £144.00 (Annual subscription SLCC) iv) £17.42 (Ink Cartridges) v) £61.86 (LPH charges for WC 07/10/21 to 24/07/22) vi) Clerk Salary vii) £60.75 (Clerk mileage) viii) Clerk pension ix) £288.00 (gate post installation, burial ground) x) £42.99 (book) xi) £190.56 (Cormac ground maintenance, August) xii) £300.00 (Tree maintenance, Jubilee Field xiii) Clerk Salary xiv) £555.77 (cleaning services WC, April) xv) £555.77 (cleaning services WC, May) xvi) £555.77 (cleaning services WC, June) xvii) £555.77 (cleaning services WC, July) xviii) £555.77 (cleaning services WC August).

c) Receipts – i) £80.32 (Public conveniences) ii) £25.00 (burials).

**7) Planning**

**Resolved That** Linkinhorne Parish Council make the following recommendations:

i) PA22 / 06617 Land North West of Middle Trefrize farm, Coads Green. Linkinhorne Parish Council support the application subject to conditions restricting the use of premises to deadstock only and precluding use for commercial purposes.

ii) PA22 / 07639 Botternell Farm, Oaktree Barn, North Hill. Linkinhorne Parish Council support the application as it is not proposing any internal / external changes, just the requirement to use it all the time. There is no objection to change of use.

Noted that a) The Chairman Councillor C Hearn declared an interest in the above application by virtue of indirect association and left the room during consideration thereof.

b) In the absence of the Chairman the Chair was taken by the Vice Chairman, Councillor K Wallis;

c) Following determination of the above item Councillor C Hearn returned to the room.

iii) PA22 / 06724 Old Blackcombe Farm House, Henwood. Linkinhorne Parish Council had no objection to what was being provided subject to any consent taking into account any views from the Office of the area of Outstanding Natural Beauty also lighting arrangements reflecting siting within a designated Dark Skies area, together with appropriate arrangements to mitigate the visual appearance of the sand school within the landscape.

iv) PA22 / 07389 Pendowrie, Upton Cross. Linkinhorne Parish Council has no objection to the application.

### **8) Play equipment and recreational areas**

a) Weekly safety inspections – Weekly safety inspections have taken place with no significant immediate safety issues identified in either park.

b) Jubilee Field – i) Appreciation was expressed to two Councillors for completing the required repairs to the picnic bench. The Clerk noted that Cormac have been given a spare key to the play area gate which adjoins the road allowing easier access for their machinery.

ii) The Jubilee Field working group –

**Resolved That** The Jubilee Field Working Group

1) Look to identify, review and prioritise any immediate safety concerns or risks within the play area and assess this in conjunction with a Councillors summary report dated 24<sup>th</sup> August 2022 and the most recent ROSPA report dated 29<sup>th</sup> April 2022.

2) Provide recommendations regarding the frequency of checks / inspections completed by Councillors and the content / detail of those checks for consideration at a future Meeting.

iii) Bins –

**Resolved That** the Clerk contact Cornwall Council in relation to inviting it to consider the relocation of its bin (in proximity to the War Memorial) to a more appropriate location, in recognition of the changed location of village services and accompanying pedestrian traffic. This could appropriately be relocated to the pavement area between the new shop (at the Inn) and the school. Noted that following discussion it was agreed that providing further bins within the Jubilee Field, or recycling bins, would not solve the current difficulties and potentially exacerbate problems.

iv) Scramble net –

**Resolved That** the Clerk to obtain two further quotes alongside the one quote currently in place for the repair or replacement of the scramble net post.

v) Sterts fence –

The Clerk provided an update regarding the Sterts fence following a letter sent as an outcome to the last meeting. Clerk to contact Highways with a view to progressing the repairs required to the boundary wall which was starting to collapse.

c) Rilla Mill Play Area – No concerns were raised.

### **9) Public Conveniences**

a) Minions – The Clerk had contacted Western Power to raise concerns that the cables were being hit by the trees.

i) Volunteer works – Volunteers had been requested with no individuals coming forward to support with clearing of the undergrowth around the toilet block or the gutterings. Two quotes had been obtained for works required. Both Hurlers Halt and the Post Office were happy to have temporary donation boxes if required. Permanent collection boxes had been quoted.

**Resolved That** Minions WC working group to provide a schedule of outstanding actions for a future meeting subject to the outcome of (ii) below.

ii) Contractor works -

**Resolved That** authority be delegated to the Clerk, in consultation with the Vice Chairman, to

- review the two tenders received and, subject to suitability, commission the contractor offering the best value;
- subject to the completion of the necessary works to the fascia, to engage an electrician to complete the outstanding works to enable certification to be issued.

Noted that in the discussion arising from the consideration of the above reference was made:

Various to the effects of contractor VAT registration on cost base, the extent to which the quotes received were / were not compatible with one another, the past deliberations of the working group and associated views.

A finding from the Monitoring Officer of Cornwall Council that, in respect of a complaint made against a Parish Councillor, there was no case to answer.

b) Upton Cross – No reports of concern.

c) Upton Cross toilet block - Deferred to last item.

#### **10) Burial Ground:**

A Councillor shared their report in relation to Linkinhorne Civic Burial Ground.

#### **Resolved That**

- the burial ground regulations be circulated to all and placed on the next months agenda for review / updating.
- A management plan be agreed for the hedges. Clerk to ensure that when work is put out to tender hedge trimming is included in this.

#### **11) Allotments:**

The response from the landowner was shared. A request had been made to share this information with the Allotment committee subject to landowner consent.

#### **12) Councillor Recruitment:**

**Resolved That** Clerk to confirm with Cornwall Council how many vacancies they have registered with Linkinhorne Parish Council. If the Council have two vacancies the deadline for response will be the 4<sup>th</sup> / 5<sup>th</sup> November. If the Council has five vacancies the deadline for response will be the 30<sup>th</sup> November 2022.

#### **13) London Bridge Down facility on website:**

Preceded by the sad event of the passing of Queen Elizabeth II.

#### **14) Additional funding request:**

A request had been received from Linkinhorne Parish Hall for funding towards the replacement of a boundary fence.

#### **Resolved That**

- In relation to the request for additional funding towards the fencing the applicant be advised grant requests can be made once a year only at a specific time.

- The community be made aware that there was a set time for application of grants. During January / February the Parish Council seek to make the award of grants following a deadline for application in February. Grants were then released in April.

- A policy in respect of Defibrillators as a specific item to be considered by the Council in due course. Noted That the cost of the gatepost and removal of the undergrowth had previously been agreed by Linkinhorne Parish Council.

#### 15) External Audit:

Acknowledged that the external audit was successful and is now publicised on the Website.

#### 16) Exclusion of press and public:

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted it was –

**Resolved That** the Press and Public be excluded from the Meeting for the following item of business.

#### 17) Former Upton Cross Toilet Block

(CONFIDENTIAL – by virtue of relating to matters of a legal, financial or contractual or commercial nature affecting persons other than the Council)

An offer to purchase the freehold of the above unit was reported.

**Resolved That** subject to the prospective purchaser agreeing to meet the reasonable legal costs of the Council in a sum not exceeding £750.00 inc VAT, the offer be submitted as excepted.

The Press and Public were readmitted to the Meeting.

Items for information only

11/07/2022*	Agenda for the Caradon Community Network Panel Annual General Meeting	Thursday 14 July, 6pm at Callington Town Council Offices.
11/07/2022*	NALC	NALC Parliamentary Reception
16/07/2022*	The Rural Bulletin	Rural Planning in the 2022's
16/07/2022*	NALC	Giving local councils more of a say on housing
16/07/2022*	Caradon Community Network Panel	Agenda for Meeting 14 July 2022,
16/07/2022*	Cornwall Council	Planning training for Local Councils
16/07/2022*	Caradon CNP meeting	Terms of reference
16/07/2022*	SWPSI	Playground maintenance and risk assessment company
18/07/2022*	NALC	National Assembly and Grand Reunion
18/07/2022*	Hedgehog highway project	Council letter
20/07/2022*	The Rural Bulletin	Rural communities discriminated against for being digitally isolated
20/07/2022*	NALC	Giving local councils more of a say on housing
22/07/2022*	NALC	NALC reveals Star Council Awards 2022 finalists
22/07/2022*	Road closure notification	B3254 Between Port Lane And Tremabe Lane, Upton Cross
22/07/2022*	NALC	Vote for your Star Council Awards Council of the Year
25/07/2022*	Devon and Cornwall Police	Seminar - Tuesday 27 September - anti social behaviour

25/07/2022*	NALC	NALC Star Council Awards 2022
26/07/2022*	The Rural Bulletin	National Rural Conference 22 – Open for bookings!
28/07/2022*	NALC	Giving local councils more of a say on housing
28/07/2022*	Cornwall Planning	Latest Neighbourhood Planning ebulletin
28/07/2022*	NALC	Star Council Awards 2022 finalists
28/07/2022*	Linkinhorne’s View of a Mayor in Cornwall	planning to propose a new Mayor of Cornwall
09/08/2022*	Parish Online Newsletter	Planning for Summer
09/08/2022*	Positive Planning	Planning News for Local Councils and Agents
09/08/2022*	Community Highways	Community Network Highways Scheme update for Cardan CNA.
09/08/2022*	Chief Executive’s Bulletin	Local government pay negotiations
09/08/2022*	Road Closure Notification	Road From Junction South Of Trelake To Gilcrest, Rilla Mill
09/08/2022*	The Rural Bulletin	Letter to Tory Candidates on rural issues
09/08/2022*	NALC	Working between the tiers
09/08/2022*	NALC	Short Term Holiday lets DCMS consultation
09/08/2022*	Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
09/08/2022*	NALC	Review of community initiatives
09/08/2022*	PCSO Steve Edser	Since 1/7/22 to 2/8/22 there have been the following crimes in the Linkinhorne area that are disclosable. Criminal Damage x 2
09/08/2022*	Chief Executive Bulletin	Updates on the Civility and Respect Project
11/08/2022*	Rural Bulletin	Rural Coalition letter published - Tories’ rural policies
11/08/2022*	NALC Events	Working between the tiers
11/08/2022*	NALC	Vote for your Star Council Awards Council of the Year
15/08/2022*	Parish Newsletter	NEWS   BHIB Councils Insurance extends partnership with Parish Online
16/08/2022*	Professor Malcolm Williams	State of Cornwall Report
16/08/2022*	NALC	NALC written questions in the House of Lords
16/08/2022*	Road closure notification	Langston Hill, Launceston 12th September 2022 to 16th September 2022 (19:00 to 05:00 hours)
16/08/2022*	Town and Parish Council Newsletter	Heat alerts issued for Cornwall
16/08/2022*	Catherine Thompson action notes	Caradon Community Network Panel Meeting 14 July 2022
18/08/2022*	The Rural Bulletin	The National Rural Conference 2022
18/08/2022*	Cornwall ALC	Community Levelling up meeting
23/08/2022*	NALC	Working between the tiers

23/08/2022*	Cormac	Meet the Cormac team invite
23/08/2022*	NALC	NALC questions in the House of Lords
23/08/2022*	Cornwall Places and Spaces Conference	Newquay Community Orchard, Cornwall RCC
23/08/2022*	NALC	Working between the tiers
24/08/2022*	Local Council	Local Council Guide to EV Infrastructure Webinar 27th September at 11am
24/08/2022*	CALC	Planning training courses
24/08/2022*	South West Water	invitation to online consultation event in September
30/08/2022*	NALC	NALC attends government sessions
30/08/2022*	NALC	Chief executive's bulletin
01/09/2022*	NALC	Working between the tiers
06/09/2022*	Operation London Bridge	Preparation seminar
06/09/2022*	Callington Newsletter	Andrew Long KD/TC
06/09/2022*	Conference Invite	Neighbourhood Planning and Climate Change.
06/09/2022*	The Rural Bulletin	Rural services network
06/09/2022*	Ross Holman	Fully Funded EV charging point scheme
06/09/2022*	Parish Online Newsletter	Parish Online helping tackle energy inefficiency with EPC map
06/09/2022*	Notification of roadworks	B3254 commencing Friday 2nd September.
06/09/2022*	Report from PCSO	Since 1/8/22 to 31/8/22 there have been the following crimes in the Linkinhorne area. criminal Damage, Theft, Common Assault, ABH x 2
06/09/2022*	Chief Executive Bulletin	National employment strategy advisory group
06/09/2022*	NALC	Working between the tiers
08/09/2022	NALC	NALC publishes council tax analysis
08/09/2022	Notification of roadworks	Road from Cockerels Rest to Mill Lane, Launceston
08/09/2022	Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
15/09/2022*	The Department for Levelling Up	The second round of Changing Places Fund

#### Notifications and Decisions:

##### Notifications

PA22/06635 Proposal application for works to trees in a Conservation area: works to include crown lift T1 pine at Rillator, Henwood, Liskeard.

PA22/06652 Proposal application for Works to trees in a Conservation area (TCA), works to include – crown reduction of T1 and T2 Beech and reduction of height of T3 Bay at Rose Cottage, Henwood, Liskeard.

PA22/07023 Proposal application for works to trees in a conservation area (CA), works to include removal of 8 x small ash at Mill House, Rilla Mill, Callington.

PA22/07113 Proposal application for works to trees in a conservation area (TCA) Removal of Leylandii hedge from front and rear garden at 4 Duchy Terrace, Phoenix Farm, Minions.

PA22/08081 Proposal application for crown reduction to T1 (Common Beech) within a conservation area, Shieling, Rilla Mill, Callington.

### **Decisions**

PA22/04832 Land adjacent to Aldor Road, Rilla Mill, Callington, PL17 7NT Proposal Submission of details to discharge condition 3 in respect of decision notice PA21/11398 dated 11.01.2022 S52/S106 and discharge of condition apps.

PA22/05288 Addicroft Mill Upton Cross Cornwall PL14 5AH, Approved Proposal Listed Building Consent for repairs to the roof structure and roof coverings.

PA22/06635 Rillator, Henwood, Liskeard, Cornwall, PL14 5BP, Proposal Works to trees in a conservation area (CA), works include crown lift T1 pine. Decision not to make a TPO (TCA apps)

PA22/01161 Land North Of Bracken Heath Minions Cornwall PL14 5LE. proposal pre application advice for local needs dwelling. Decision closed with advice given.

PA22/06652 Rose Cottage Henwood Liskeard Cornwall PL14 5BP, Decision not to make a TPO (TCA apps) Works include - crown reduction of T1 and T2 (Beech) and reduction of height of T3 (Bay)

PA22/06016 OakTree Barn Botternell Farm North Hill Launceston Cornwall PL15 7NS, Proposal Lifting of conditions 6 and 7 of application 02/01639 to enable the property to be occupied without restriction on occupation and duration of occupancy. Withdrawn.

PA22/07023 Mill House Rilla Mill Callington Cornwall PL17 7NT, Proposal Works to trees in a conservation area (CA), works include removal of 8 x small ash. Decision not to make a TPO.

PA22/01530 Cotts Farm, Henwood, Liskeard, PL14 5BH. Proposed entrance drive, parking area and associated landscaping works.

PA22/07113 4 Duchy Terrace Road From Access To Trewalla Farm To Access To Phoenix Farm Minions Cornwall PL14 5LS, Proposal Works to trees in a conservation area (TCA): Removal of Leylandii hedge from front and rear garden. Decision not to make a TPO.

NB all timings are approximate and subject to change

### **17) Close of business**

The meeting closed at 21.53pm