

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 10th October 2022 at Linkinhorne Parish Hall

MINUTES

Present at the meeting were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Beech, Cllr Corfield, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

Members of the public: Ten

1) Apologies: Cllr Sharp-Phillips

The Chairman welcomed all members of the public to the meeting.

2) Code of Conduct: a) Declarations: Cllr Hearn Minute 7 (ii) (late item not listed individually on the Agenda due to being received on the day of the meeting). Cllr Corfield Minute no 7 (ii) (see dispensations listed below). Cllr Beech item Minute no 7 (i) Cllr Hordley Minute no 13.

b) Grant of dispensation: Cllr Corfield (Minute No 7 (ii), dispensation to remain in the meeting, but not to participate in the discussion or voting thereon – reason: in order to maintain a working quorum.

3) Minutes:

Resolved That the minutes of the previous meeting of the Parish Council held on Tuesday 27th September 2022 be confirmed, as a correct record and signed by the Chairman.

4) Public Participation: An applicant spoke on behalf of planning application PA22/09095 to out.ine, in particular, the reasons for the application with special reference to personal/health matters insofar as they related to the reasons for the application. A member of the public reported that the immediate neighbourhood were supportive of the application.

Another applicant spoke on behalf of planning application PA22/08854 and drew attention to matters they considered pertinent to consideration of same,

A member of the public provided the background to, and an outline of, the request associated with Minute no 13 including related funding matters and an indicative design.

5) Reports from and matters of concern to: a) Cornwall Councillor Sharon Daw – Not present.

b) Councillors – One of the Councillors reported on Remembrance Day due to take place next month and that the Parish Council normally contributed by holding a small ceremony, also asking Upton Cross Ace Academy if they would like to attend. Two Councillors offered to help co-ordinate and attend the event.

It was agreed that the clerk would look to see what was offered as a donation last year and then bring back to the next meeting for endorsement.

6) Finance: a) Cash flow of accounts / bank reconciliation

Resolved That the bank reconciliation/cash book statement be confirmed as an accurate account, and this was signed by the Chairman.

b) Payments

Resolved that the following payments be approved – i) £190.00 (Linkinhorne Parish Hall, replacement of gate) ii) £36.00 (Cornwall ALC LTD, Training) iii) £27.00 (Rilla Mill Village Hall room hire) iv) £277.88 (Corserv, Minions WC cleaning. Sept) v) £277.88 (Corserv, Upton Cross WC cleaning, Sept) vi) £240.00 (PKF Littlejohn, external audit) vii) £31.20 (Lena Batten, Stamps, white paper) viii) Salary/ Pension (Lena Batten, Clerk).

c) Receipts - i) £1.25 (e-on rebate) ii) £14,560.09 (Precept) iii) £343.11 (VAT return claim).

7) Planning:

Resolved That Linkinhorne Parish Council make the following recommendations:

i) PA22/08854 Linkinhorne Parish Council support the application.

Noted that – a) Councillor Beech declared an interest in the above application by virtue of indirect association and left the room during consideration thereof.

b) reservations were expressed regarding the Spartan nature of the Heritage Statement.

ii) PA22/09095 Linkinhorne Parish Council support the application.

Noted that a) The Chairman Councillor C Hearn declared an interest in the above application by virtue of indirect association and left the room during consideration thereof.

b) In the absence of the Chairman the Chair was taken by the Vice Chairman, Councillor K Wallis;

c) Following determination of the above item Councillor C Hearn returned to the room.

8) Play equipment and recreational areas:

a) Weekly safety inspections – Weekly safety inspections have taken place with no significant immediate safety issues identified in either park.

i) Jubilee Field – An oral update was given by the Jubilee Field working group including reference to the most recent ROSPA report and local inspection updates together with the written report outlining and prioritising works previously distributed.

All members were thanked for their hard work. The approach suggested was that items be categorised into major (requiring resource to be bought in) and routine (able to be undertaken by volunteers) pieces of work. It was agreed that a number of items within the field would be done by Councillors as general maintenance and taken forward accordingly by the Working Group. For

example, the playhouse needed painting, one upright had split and required gluing and screwing and a new spring for the gate could be purchased and fitted amongst other routine jobs.

Resolved That

a) the approach, as outlined above, be adopted and the Council, at its November meeting, to consider those pieces of work requiring bought in resource, including hedge laying, investigations around the base of the slide and how best to commission work regarding the swing mat etc;

b) the revised inspection regime, namely a detailed annual inspection by two councillors conducted approximately six months after the ROSPA inspection, a monthly visual inspection and weekly visit (eg for bin emptying) be adopted and rotas be developed accordingly.

Noted that:

Larger tasks were discussed which included

a) Approximately six feet of stone wall collapsed at the side of the field. The clerk gave an update to confirm that Cornwall Council had now asked for pictures to be forwarded which had been done, ownership was believed to vest with Cornwall Council. A second larger task was the laying of the hedge required and clearing of the ditch beside the hedge adjoining the Jubilee Field to the Field behind.

b) The Jubilee Field Working Group would speak with the tree surgeon, to discuss the options in relation to laying the hedge.

c) The slide had been raised as a medium priority at the annual ROSPA inspection.

It was further agreed that The clerk invite Councillor expressions of interest to attend a ROSPA inspection safety course. The Clerk to obtain costs and locations to share at the next meeting. The Jubilee Field Working Group to share notes with the clerk in order that these can be circulated.

ii) Rilla Mill Play Area – No safety concerns were reported. Minute no 13 was discussed as one member of the public remained in relation to this item (see below).

9) Public Conveniences:

a) Minions – One contract had been successful and confirmed a potential start date to complete works required for the 19th December 2022. It was confirmed that there were no immediate public safety electrical concerns and the electrical certificate would be updated as soon as works were in progress. As detailed on the quote materials were payable in advance, clerk to add this cost to next month's Agenda. One Councillor reported that the Disabled toilet door was not closing properly. Another Councillor had kindly offered to take a look at this in the near future.

b) Upton Cross – No reports of concern.

c) Upton Cross toilet block – nothing to report.

10) Ongoing Financial Support for community Defibrillators:

A discussion was held in relation to the benefits of providing this within the parish and related matters. The consensus arising was that, rather than for equipment or servicing, the better use of

public monies might be in facilitating locality training to enable communities to best help themselves.

Resolved That the Parish Council would contribute towards the training of individuals within the community to look after the defibrillators through a training organisation approved by it. The clerk to investigate and further report back to a future meeting.

11) Burial Ground:

a) Upton Cross Civic Burial Ground Regulations.

The Upton Cross Burial Ground Regulations were reviewed, Fees and charges would be picked up through the budget setting process.

Resolved That subject to the inclusion of one amendment to point 6) to include the following – ‘All spoil / surplus soil shall be removed by the grave digger or monumental mason “responsible for the arisings” and not left in the burial ground’ the Upton Cross Civic Burial Ground Regulations, as amended, be endorsed and adopted.

b) Keeping the graveyard in good order.

Following a discussed regarding general matters of maintenance in the graveyard it was:

Resolved That Clerk would

a) obtain three quotes for the removal of excess spoil currently in the burial ground and return her findings to the next meeting.

b) check the current contract in relation to the management of trees and growth encroaching over borders and, if not included, investigate the potential for inclusion.

12) Allotments:

The Council considered a response received pursuant to Minute no 11 of the last meeting arising from which it was:

Resolved That the clerk would pass onto the Allotment Association, the information that there may be an opportunity for them to purchase the land.

13) Assistance with Shelter at Parsons Meadow:

See also Minute no 8 (ii) above.

The Council considered and welcomed correspondence from the Rilla Mill Village Hall Committee inviting it to support an emerging proposal to provide a visitors shelter at Parsons Meadow.

Resolved That in order to support the initiative, the Council offer to submit the planning application (including meeting planning application fees) on behalf of the Rilla Mill Village Hall Committee (RHVH), subject to the RMVH providing the necessary plans and associated information required for the application broadly consistent with the design of the indicative plan provided.

14) Planting of the Jubilee Trees:

Resolved That The Jubilee Field Working Party liaise with Upton Cross Ace Academy as soon as the date for the delivery of the trees had been confirmed.

Resolved That authority be granted to the Clerk, in consultation with the Vice Chairman to ensure arrangements to plant the trees were done in consultation with the school and associated matters.

Noted that a progress update would be provided at the next meeting.

15) Correspondence (as listed):

13/10/2022*	NALC	The passing of Her Majesty Queen Elizabeth II
13/10/2022*	The Rural Bulletin	What's new this week at RHN headquarters
13/10/2022*	NALC	Working between the tiers
21/10/2022*	Chief Executive Bulletin	Operation London Bridge
21/10/2022*	NALC	Working between the tiers
21/10/2022*	Cornwall Fire and Rescue	Cornwall Fire Control could be lost!
21/10/2022*	Police Update	Update from the Office of the Police and Crime Commissioner
21/10/2022*	Agenda	agenda for East Sub-Area Planning Committee
26/09/2022*	Chief Executive Bulletin	Energy Bill Relief Scheme
26/09/2022*	Cornwall Community Flood Forum	Conference Registration now Live
26/09/2022*	Expression of Interests	the Community Network Highways Scheme 2.0
26/09/2022*	Rural Services Network	Airband Fibre Broadband discount scheme
26/09/2022*	Cornwall Council	Landscape Character Assessment Invitation
27/09/2022*	Strategic Planning Committee	Change of date for meeting 13/10/2022
30/09/2022*	The Rural Bulletin	New report shows devastating triple blow pushes rural communities into a cost-of-living emergency
30/09/2022*	NALC	Working between the tiers
04/10/2022*	PCSO Stephen Edser	Since 1/9/22 to 30/9/22 there have been no crimes in the Linkinhorne area that are disclosable.
04/10/2022*	Cornwall Council response	Ref: W222021520
04/10/2022*	Forest for Cornwall	Cornwall Autumn 2022 Newsletter
04/10/2022*	NALC	NALC at Labour Party Conference
04/10/2022*	Catherine Thompson	the Tamara river festival
05/10/2022*	NALC	Local councils and communication strategies
05/10/2022*	The Rural Bulletin	New report shows devastating triple blow pushes rural communities into a cost-of-living emergency
05/10/2022*	Parish online Newsletter	New environmental layers help councils link up biodiversity corridors
05/10/2022*	NALC	Nalc publishes points of light

16) Close of Business:

The Meeting closed at 21.14pm