

Linkinhorne Parish Council

Public notice of Meeting of the Parish Council

Monday 12th December 2022 at Linkinhorne Parish Hall, Upton Cross at

7.30pm

AGENDA

Those present will be minuted

Lena Batten 12th December 2022

- 7.30 1) Apologies: to minute apologies for absence
- 2) Code of Conduct a) to receive declarations b) to grant dispensations
- 3) Minutes approval of the minutes of the Council Meeting of Monday 14th November 2022 (enclosed).
- 4) Public participation (15 minutes max): to hear matters raised by parishioners:
- 5) Reports from and matters of concern to:
- a) Cornwall Councillor Sharon Daw
- b) Reports from councillors
- 6) Finance
- a) To receive/approve cash flow of accounts/bank reconciliation.
- b) Payments i) £190.56 (Cormac, Play area maintenance), ii) £277.88 (Corserv, cleaning Minions WC), iii) £277.88 (Corserv, cleaning Upton Cross WC), iv) £1899.00 (Footpath maintenance burial ground, spraying of Jubilee Field, War Memorial), v) £25.00 (Room hire, Rilla Mill), vi) £12.00 (Room hire, LPH), vii) £612.83 (back pay to Clerk from March 2022) viii) £156.93 (back pay pension contribution) ix) £117.00 (Planning application fee for Rilla Mill Field shelter), x) £11.94 (ground pegs purchased by a Councillor) xi) £59.98 (Rubber matting purchased by a Councillor) xii) £6.96 (Cable ties purchased by a Councillor).
- c) Receipts i) None received.
- 8:00pm 7) Planning - [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
- a) Planning applications – PA22/09728 Eldon House, Downgate, Liskeard, PL14 5AJ. Application for listed building consent for the resurfacing of the existing car park and courtyard, removal of six diseased leylandi trees (replaced with fencing) and knocking down of the old rubble wall along the front of the car park and creation of two new openings (one entrance and one exit with a new stone hedge between).
- b) Any applications received before the meeting - None
- 8) Play equipment and recreational areas
- a) Weekly safety inspections
- b) Jubilee Field
- i) Ownership - To consider the request by Fields in Trust to have an exploratory discussion about the merits and drawbacks associated with transferring the field to the Parish Council and protecting it with a Deed of Dedication (copy correspondence enclosed).

ii) Repairs - To receive an update (copy enclosed) regarding the quotes requested for replacement of the rubber matting under the swings following a job specification of works to be carried out, being passed onto providers.

iii) Trees - To consider the views of the Jubilee Field Working Group in relation to the offer of a very healthy Rowan and Whitebeam in replacement for the Oak trees that have been delayed (enclosed). To receive an oral update in relation to the one Darley Oak tree that has been delivered and when planting is likely to take place.

iv) Boundary - To consider the outcome of the clerk sourcing the contract between the Parish Council and Fields in Trust which details responsibilities in relation to boundary maintenance (copy agreement enclosed).

v) Ditch clearance - To receive the outcome from the Jubilee Field Working Party in relation to the undertaking to clear the brambles and growth from the top end of the ditch to ensure no back up of water (copy enclosed).

c) Rilla Mill play area

No issues identified. The planning permission request for the Shelter in Rilla Mill Field is in the process of being applied for. The Clerk is awaiting further paperwork and will then forward the application.

8.30pm 9) Public Conveniences

a) Minions –

No issues identified with the works still due to commence on the 19th December 2022.

b) Upton Cross – No issues identified.

10) Allotments - To consider and resolve if appropriate, the information forwarded in relation to the potential proposals regarding the allotment land. This is following the Ecological Land Coop having received temporary planning permission for their site.

11) Public Safety – Upton Cross Pavements - To provide feedback in relation to the response of the Highway Authority to a member of the public raising concerns about public safety in Upton Cross due to the pavement undergrowth forcing the public to walk into the road (copy enclosed).

12) Dog bins - To consider a request from a member of the public (copy enclosed) regarding the relocated bin in Upton Cross. They used the bin regularly for dog faeces and now the bin has been relocated, would like the Parish Council to consider having a dog waste bin located in the location where the bin was previously situated.

13) Remembrance - To acknowledge the thankyou received from representation of the Royal British Legion Poppy Appeal, for the Council's generosity for the Wreath provided on Remembrance day.

14) Risk Management - To consider / approve the Risk management Review document updated at the Finance/Audit and Insurance/Risk Management working group meeting held on the 15th November and 5th December 2022 copy enclosed).

15) Draft contract specifications - To review / approve the updated tender documents and advert for

a) The Civic Burial Ground specification for maintenance (copy enclosed)

b) The public toilets specification for cleaning (copy enclosed)

c) The play areas specification for maintenance (copy enclosed)

d) The Public footpaths specification for maintenance (copy enclosed)

- 16) Legal services - To consider and resolve the quotes received from two Solicitors as requested.
- 17) Training - To consider the offer of a free cyber security presentation by Devon and Cornwall Police (copy enclosed).
- 18) Benches – 1) To consider, in principle, the policy the Council should adopt in relation to requests for memorial benches. 2) Pursuant to the above to consider an application of the Duchy licence for a memorial bench location to be reviewed at the meeting (copy enclosed).
- 19) Defibrillators – To receive correspondence received from Duchy defibrillators (copy enclosed).

EXCLUSION OF PRESS AND PUBLIC

- 20) PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item(s) of business.
- 21) Staffing – Probationary Period – (CONFIDENTIAL by virtue of relating to legal and /or commercial matters, staffing and /or the financial or business affairs of a person or persons other than the Council). To consider the report of the Working Group in connection with the above.
Readmission of the Press and Public

9:00 Notifications and Decisions

PA22/08983 Decided not to make a TPO (TCA apps), Olde Tannery Rilla Mill Callington Cornwall PL17 7NT. Proposal Tree to be removed between Olde Tannery and Manor House Pub.

PA22/08586 Discharge of condition - not acceptable, Cotts Farm Henwood Liskeard Cornwall PL14 5BH, Proposal Submission of details to discharge Condition 3 in respect of Decision Notice PA22/01530 dated 09.09.22.

PA22/08854 Approved - Rillator Henwood Liskeard Cornwall PL14 5BP, Proposal Demolish existing sun lounge and replace with larger single storey extension.

PA22/01912 Closed - advice given, Phoenix House Minions Liskeard Cornwall PL14 5LJ, Proposal Exception notice to 1) remove Leylandii tree. 2) The remove easterly from Chestnut. 3) Cut back Hawthorn tree.

PA22/09286 Decided not to make a TPO (TCA apps) 7 Mill Pool Rilla Mill Liskeard Cornwall PL14 5BD Proposal Works to trees in a conservation area (TCA), works to include felling a tulip tree.

22) Close of Business

NB all timings are approximate and subject to change