

# Linkinhorne Parish Council

## Public notice of Meeting of the Parish Council

Monday 9<sup>th</sup> January 2023 at Rilla Mill Village Hall at 7.30pm

### AGENDA

*Lena Batten* 9th January 2023

Those present will be minuted

- 7.30 1) Apologies: to minute apologies for absence
- 2) Code of Conduct
- a) To receive declarations
- b) To grant dispensations
- 3) Minutes: of Council Meeting(s)
- i) To approval of the Minutes of the Meeting of Linkinhorne Parish Council held on Monday 14<sup>th</sup> November, 2022 (previously circulated);
- ii) To receive the Notes of the informal Meeting of Linkinhorne Parish Council held on Monday 19<sup>th</sup> December, 2022 (as postponed from 12<sup>th</sup> December 2022 (enclosed).
- 4) Public participation (15 minutes max): to hear matters raised by parishioners:
- 5) Reports from and matters of concern to:
- a) Cornwall Councillor Sharon Daw
- b) Reports from councillors
- 6) Finance
- a) To receive/approve cash flow of accounts/bank reconciliation/monthly financial review including as considered at the prior informal Meeting (copies enclosed)
- b) Payments: i) £190.56 (Cormac, play area maintenance), ii) £277.88 (Corserv, cleaning WC's Upton Cross), iii) £277.88 (Corserv, cleaning WC's Minions), iv) £105.00 (repair of climbing frame, Jubilee Field) v) £84.99 (Norton renewal, payment to clerk), vi) £8.35 (envelopes, paper, payment to clerk), vii) £600.00 (labour, maintenance of Minions WC's), viii) £25.00 (Room hire, Rilla Mill).
- c) Receipts: i) £1,500 (footpath maintenance grant, ii) £754.19 (VAT return), iii) £56.83 (Minions coin machines).
- d) To note the appointment of an external auditor - Smaller Authorities Audit Appointments (SAAA) has appointed an external auditor to the authority for the 5-year appointing period from 2022-23 until 2026-27, following a procurement exercise to appoint auditors to each contract area from 1 April 2022. The new appointed external auditors will be BDO LLP, of Arcadia House, Maritime Walk, Ocean Village, Southampton.
- e) To receive / approve the Finance Group proposals for the Budget 2023-2024 and the proposed level of the Precept in the sum of £29,993.78.
- 8:00pm 7) Planning [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
- a) Planning applications
- i) PA22 11043 – Land South East of Patrieda Croft, Rilla Mill, PL17 7NA, application for construction of general purpose agricultural building.
- b) Any applications received before the meeting
- 8) Play equipment and recreational areas
- a) Weekly safety inspections – No safety issues to report
- b) Jubilee Field –
- i) Ownership – To consider the request by Fields in Trust to have an exploratory discussion about the merits and drawbacks associated with transferring the field to

the Parish Council and protecting it with a Deed of Dedication deferred from last (informal) meeting (copy enclosed).

ii) Repairs – to consider quotes received for the repair / replacement of the rubber matting under the swings following job specification of works required being distributed to providers, deferred from last meeting.

iii) Boundary – To consider the boundary maintenance required following the clerk providing a map by Duchy which details exact responsibilities (copy enclosed).

c) Rilla Mill play area – Planning application for a shelter in Parsons Meadow remains in progress.

9) Public Conveniences -

a) Minions – To provide an update following maintenance works being complete on Fascia boards at Minions Public Conveniences.

b) Upton Cross - No reports of concern raised.

8.30pm 10)

Allotments –

To consider information forwarded in relation to potential proposals regarding the allotment land. This is following the Ecological Land Coop (copy enclosed) having received temporary planning permission for their site. Referred from the last informal meeting, as the decision made to keep Allotment Holders Association needs to be ratified.

11) Risk Management -

To consider / approve the risk Management review document which was updated at the Finance/Audit and Insurance/Risk Management working group meeting held on the 15<sup>th</sup> November 2022 (copy enclosed) referred from last informal meeting.

12) Draft Contract Specifications –

To consider / approve the updated tender documents following an advert being placed in the public arena on the 20<sup>th</sup> December 2022 for

i) The Civic Burial Ground specification for maintenance (copy enclosed)

ii) The public toilets specification for cleaning (copy enclosed)

iii) The Play areas specification for maintenance (copy enclosed)

iv) The Public footpaths specification for maintenance (copy enclosed)

13) Memorial Bench –

The clerk was asked to obtain more information regarding Linkinhorne Parish Council's responsibilities including insurance and maintenance and return them to a future meeting in relation to the potential placing of a memorial bench on the footpath between Sharptor and Minions.

9.00

14) Appointee of a trustee to the Roberts and Jeffrey Foundation -

To consider / approve the application from a member of the public who has expressed an interest in becoming a trustee to the Roberts and Jeffrey Foundation as published in the Link.

15) Defibrillator –

To consider / approve the response received by Duchy Defibrillators in relation to the make of defibrillator that has now been fitted at Minions (copy enclosed). a) The defibrillator fitted is the recommended make b) The annual service remains at the same date as the old defibrillator c) It has been used once in 2022. Duchy Defibrillators will send an email detailing full information.

16) Correspondence (as listed)

NB all timings are approximate and subject to change

9.30pm

17) Close of Business

Decisions:

**PA22/09095** Approved - Winyeates Henwood Cornwall PL14 5AT - Proposal Change of use of land to residential and construction of annexe for the care of the applicant whom has been diagnosed with Motor Neurone Disease.

**PA22/06724** Approved - Old Blackcombe Farm House Road From Junction West Of The Little Cottage To Junction North East Of Cheesewring, Methodist Church Henwood, Cornwall PL14 5BW. Proposed development comprising 1. Building a new stable block (Including demolition of three existing buildings) 2. Extension of existing domestic outbuilding to provide garaging with integral open sided car port and 3. Formation of all-weather equestrian arena.

**PA22/09765** Approved - The Barn, Little Upton Farm Upton Cross Liskeard Cornwall PL14 5AZ Proposal Householder planning for storm porch to southwest elevation of dwelling house.

Notifications:

**PA22/10411** Phoenix House Minions Liskeard PL14 5LJ Works to trees within a conservation area - felling of Leylandii, removal of Poplars, works to Rhododendron, works to Leylandii and works to Hawthorn.