

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 9th January 2023 at Rilla Mill Village Hall

Minutes

Present at the meeting were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Beech, Cllr Corfield, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

No members of the public were in attendance at the commencement of the meeting.

1) Apologies:

None

The Chairman wished everyone a Happy, peaceful and Prosperous New Year.

2) Code of Conduct:

a) Declarations: None

b) Grant of dispensation: None

3) Minutes:

Resolved That the previous minutes of the Parish Council held on the 14th November 2022 be confirmed, as a correct record and signed by the Chairman.

Resolved That the notes of the previous (informal) Meeting held on the 19th December 2022 be confirmed as a correct record and signed by the Chairman and the recommendations / suggestions included therein be endorsed and adopted.

4) Public Participation:

At this point of the Meeting no members of the public were in participation. However, with the consent of the Meeting a Member of the Public who attended later made representations in connection with housing matters and was referred to the local housing authority – Cornwall Council and the divisional Member.

5) Reports from and matters of concern to:

a) Cornwall Councillor Sharon Daw – Not present.

b) Councillors – The Chairman advised of the resignation of former Councillor

B Adams. The Council was further advised of:

- Recent correspondence received from Buckingham Palace to thank Linkinhorne Parish Council for it's condolences following the passing of the late Queen;
- Arrangements emerging from the ongoing review of the Community Network areas.

6) Finance:

a) Cash flow of accounts / bank reconciliation

Resolved That the bank reconciliation/cash book statement be confirmed as an accurate account, and this was signed by the Chairman.

b) Payments -

Resolved That the following payments be approved i) £190.56 (Cormac play area maintenance), ii) £277.88 (Corserv, cleaning WC's Minions), iii) £277.88 (Corserv, cleaning WC's Upton Cross), iv) £105.00 (repair of climbing frame, Jubilee Field), v) £84.99 (Norton renewal, payment to clerk), vi) £8.35 (envelopes, paper, payment to clerk), vii) £600.00 (Labour to Josh Gosling for maintenance of Minions WC's), viii) £25.00 (Room hire, Rilla Mill).

c) Receipts – i) £1,500 (footpath maintenance grant), ii) £754.19 (VAT return), iii) £56.83 (Minions coin machines).

d) To note the appointment of an external auditor -

The appointment of a new external auditor was received for information.

e) The finance group proposals for the budget / precept 2023-2024

Resolved That The 2023-2024 budget and precept in the sum of £29,993.78 be approved and adopted.

In the discussion arising Zoom subscription was discussed and it was agreed that zoom subscription remains a necessary element of communication. The consensus was that in future years the Council invite any particular priorities or specific items as may be suggested by Councillors prior to the finance and risk management meeting taking place.

7) Planning:

Resolved That Linkinhorne Parish Council made the following recommendations:

i) PA22/11043 – Linkinhorne Parish Council had no objection subject to planning conditions restricting the use to dead stock and in connection with the farm undertaking only.

8) Play equipment and recreational areas:

a) Weekly safety inspections –

Weekly safety inspections had taken place with no significant immediate safety issues identified in either park. One Councillor confirmed that the football nets were missing pegs to secure them to the ground.

Resolved That the clerk contact the football net providers with photographic evidence to establish if they were able to provide additional pegs and return the response to the next meeting.

b) Jubilee Field -

i) Ownership – the proposal from Fields in Trust to have an exploratory discussion about potential transfer of the field to the Parish Council whilst protecting it with a Deed of Dedication.

Resolved That the clerk respond to Fields in Trust to state that Linkinhorne Parish Council would be happy to have an exploratory conversation with them regarding potential transfer whilst protecting it with a Deed of Dedication. The clerk would suggest a meeting on site with Fields in Trust, in the spring, to more fully understand their proposals and discuss constraints and costs.

ii) Repairs – The job specification for the replacement of the rubber matting under the swings.

Resolved That the clerk would contact the provider of the quote for repair to the rubber matting, to confirm that the compact chippings are ROSPA approved prior to agreement for works to be completed and subject to receipt of same then progress the works.

iii) Roadside Boundary – The boundary maintenance required.

Resolved That the section of collapsed wall was not currently causing a problem. Linkinhorne Parish Council was accordingly not intending to undertake any work at this time having regard to

- the fact that it was not possible to access the road from the field (or vice versa) due to the extent of undergrowth which was present all year round; and
- there was no risk of the hedge falling on pedestrians due to the density of this undergrowth and as a result, there was no material risk either to users of the field or of the adjoining highway.

One Councillor confirmed that following conversation with Upton Cross ACE Academy, the children will help to plant the trees provided. This will take place in late February, date to be confirmed.

c) Rilla Mill Play Area -

No concerns were reported. The planning application for the Shelter has been forwarded.

9) Public Conveniences:

a) Minions – To provide an update.

The clerk updated the Parish Council that work on the renewal of the fascia boards was completed. The electrical certificate could now be completed and risk assessment updated.

b) Upton Cross – No reports of concern.

10) Allotments:

To consider the ratification of the discussion held at the last meeting of December 19th 2022, to ensure the Allotment Holders were kept fully updated of the potential proposal for the land.

Resolved That the clerk would write to the Allotment committee to inform it of the uncertainty surrounding the lease of the allotment land and offer it a meeting with the Parish Council to discuss this in more detail if it wished to do this. This would give allotment holders prior notice and opportunity to express any interest in a potential purchase in years to come.

11) Risk Management:

To consider / approve the Risk Management Review Document referred from the last informal meeting.

Resolved That Linkinhorne Parish Council adopt the updated Risk Management Review Document as submitted.

12) Draft Contract Specifications:

To consider / approve the renewal tender documentation

i) The Civic Burial Ground –

Resolved That item 8 was altered to state that grass cuttings must be removed from site, otherwise Linkinhorne Parish Council agreed and approved the document.

ii) The public conveniences –

Resolved That “to collect and dispose of clinical waste and sharps” was removed. “Too sign off with a date and time “ when the public conveniences have been cleaned be added. “legionella testing to be completed annually” was to be included, otherwise Linkinhorne Parish Council agreed and approved the document as revised.

iii) The play areas –

Resolved That strimming around the play equipment had an additional statement added “ whilst avoiding any contact damage”, otherwise Linkinhorne Parish Council agreed with and approved the document as revised. Clerk would alter the wording to make it clearer that the contract was for the play area section only and not the whole field.

iv) The public rights of way –

Resolved That the clerk would change the date. No other adjustments were required.

13) Memorial Bench:

The clerk was asked to provide additional information regarding insurance and risk management for a memorial bench proposed to be placed on the footpath between Minions and Sharptor.

Resolved That this be referred to the next meeting where it would be considered in principle whether to proceed.

14) Roberts and Jeffery Foundation:

Appointment of a potential new Trustee for the Roberts and Jeffery Foundation was discussed.

Resolved That Mrs Susan Batkin be appointed as a Trustee to the Roberts and Jeffery Foundation for an initial three year period.

15) Defibrillator:

The response from Duchy Defibrillators was noted confirming that the device fitted was the model they recommended, they annual maintenance fee was due on 2nd August 2023 and the defibrillator was deployed once in 2022.

16) Correspondence (as listed)

12/12/2022*	NALC	Local councils and community outreach
12/12/2022*	Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
12/12/2022*	LMP	Changes to the grant
12/12/2022*	NALC	Early Day Motion on standards in public life
12/12/2022*	Sally Sanders	Proposed Cornwall Devolution Deal
12/12/2022*	Devon and Cornwall Police	Police and Crime Commissioner Survey
14/12/2022*	Meeting cancelled	Strategic Planning Committee
14/12/2022*	Parish Online Newsletter	Empowering Local Councils with great technology
14/12/2022*	The Rural Bulletin	Rural Economy Spotlight
14/12/2022*	NALC	Local leadership through challenging times
14/12/2022*	Cornwall Council press release	bids invited for funding to drive good growth in communities
14/12/2022*	Councillor Andrew Long	bids invited for funding to drive good growth in communities

14/12/2022*	NALC	An open letter to all councillors
18/12/2022*	Devon and Cornwall Police	Invitation to a focus group discussion on 2023/24 police funding
18/12/2022*	Town and Parish Council Bulletin	Budget consultation
18/12/2022*	NALC	Local councils and community engagement
31/12/2022*	Rural Services Network	Initial Statement on the Provisional Local Government Settlement
31/12/2022*	Cornwall Community Land Trust	Homes for Locals Forever
31/12/2022*	PCSO Steve Edser	Since 1/12/22 to 30/12/22 disclosable crimes include Criminal Damage & Trespass

17) Notifications and Decisions:

Decisions:

PA22/09095 Approved - Winyeates Henwood Cornwall PL14 5AT - Proposal Change of use of land to residential and construction of annexe for the care of the applicant whom has been diagnosed with Motor Neurone Disease.

PA22/06724 Approved - Old Blackcombe Farm House Road From Junction West Of The Little Cottage To Junction North East Of Cheesewring, Methodist Church Henwood, Cornwall PL14 5BW. Proposed development comprising 1. Building a new stable block (Including demolition of three existing buildings) 2. Extension of existing domestic outbuilding to provide garaging with integral open sided car port and 3. Formation of all-weather equestrian arena.

PA22/09765 Approved - The Barn, Little Upton Farm Upton Cross Liskeard Cornwall PL14 5AZ Proposal Householder planning for storm porch to southwest elevation of dwelling house.

Notifications:

PA22/10411 Phoenix House Minions Liskeard PL14 5LJ Works to trees within a conservation area - felling of Leylandii, removal of Poplars, works to Rhododendron, works to Leylandii and works to Hawthorn.

18) Close of Business:

The Meeting closed at 20.57pm