

Linkinhorne Parish Council
Public notice of Meeting of the Parish Council
Monday 13th February 2023 at Linkinhorne Parish Hall, Upton Cross at
7.30pm
AGENDA

Those present will be minuted

Lena Batten 13th February 2023

- 7.30 1) Apologies:
To minute apologies for absence
- 2) Code of Conduct:
a) To receive declarations
b) To grant dispensations
- 3) Minutes approval of the minutes of the Council Meeting of Monday 9th January 2023 (copy enclosed)
- 4) Public participation (15 minutes max): to hear matters raised by parishioners:
- 5) Reports from and matters of concern to:
a) Cornwall Councillor Sharon Daw
b) Reports from councillors
- 6) Finance:
a) To receive/approve cash flow of accounts/bank reconciliation.
b) Payments – i) £130.00 (tender advert, Tindle Newspapers Ltd., Jan 6th), ii) £130.00 (tender advert, Tindle Newspapers Ltd., Jan 20th), £555.77 (Corserv WC cleaning, Upton Cross, Jan), iv) £555.77 (Corserv WC cleaning, Upton Cross, Feb), v) £562.97 (Corserv WC cleaning, Upton Cross, Mar), vi) £190.56 (Cormac, play area maintenance), vii) £15.50 (Ink Cartridge, Amazon, pay to clerk), viii) £80.55 (mileage Sept-Dec, pay to clerk), ix) £23.25 (Stamps, paper sleeves, pay to clerk). x) £1,899.00 (Footpath maintenance, burial ground, war memorial, cheque re- issued from cancelled cheque minute pg no: 54) xi) £25.00 (Room hire, Rilla Mill Village Hall). xii) £450.00 (CILCA registration).
c) Receipts – None.
d) To note the increase of room hire charges for Linkinhorne Parish Hall to £6.00 per hour commencing 1st March 2023.
e) To consider / resolve that the Linkinhorne Grant Application Process be advertised for the public's consideration and related arrangements (copy enclosed)
- 8:00pm 7) Planning [please view applications at - <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
a) Planning applications:
i) PA23/00636 – Land adjacent Aldor Road, Rilla Mill, PL17 7NT - Non material amendment in relation to decision PA21/11398 dated 11/01/2022 namely alterations to fenestration.
b) Any applications received before the meeting:
i) PA23/00722 – Patrieda Barn, Linkinhorne, PL17 7NA – Change of use of small area of paddock adjoining the residential curtilage of property from agricultural to residential to form area for new double garage and access onto highway as detailed in application.

- c) For information - PA22/09728 application at Eldon House previously discussed. Planning has confirmed that “Our historic environment planning team are satisfied with the proposal and we have secured more specific details via condition”.
- 8) Play equipment and recreational areas:
- a) Weekly safety inspections – It has been brought to the Clerk’s attention that there is a blockage in the ditch at the Jubilee Field.
 - i) To consider / approve update from the Jubilee Field Working Party in relation to the most appropriate action to take regarding the identified blockage in the ditch down the side of the field.
 - b) Jubilee Field -
 - i) To approve the purchase of U pegs for the goal posts at a cost of £23.60 plus VAT for a pack of four (copy enclosed).
 - ii) To receive feedback from the Jubilee Field Working Party regarding the description of the chippings being ROSPA approved and hence allowing the work to be completed under the swings.
 - iii) To resolve March 23rd 2023 as the date for Upton Cross Ace Academy to meet the Jubilee Field Working Party for commemorative tree planting.
 - iv) To confirm Fields in Trust have responded to state that they would be happy for a meeting at the field in the early spring to have an exploratory chat about transfer.
 - ii) Rilla Mill play area –
No concerns identified.
- 9) Public Conveniences
- a) Minions –
 - i) To note completion/issue of the electrical certificate now completed on the 11th January 2023 and confirm that the hand dryer in the ladies is now in working order (copy enclosed)
 - ii) To consider / approve the risk management document which was updated on the 11th January 2023 in relation to Minions Public Conveniences (Copy enclosed)
 - b) Upton Cross - Awaiting for date of last electrical safety check to update the risk assessment.
- 8.30pm 10) To note the resignation of former Councillor B Adams and agree arrangements for future Councillor recruitment to vacancies.
- 11) To consider submissions and related contracts to be awarded following tenders (copy of confidential summary of the sums submitted enclosed) being submitted for:
- a) Minions WC’s cleaning
 - b) Upton Cross WC’s cleaning
 - c) Field Maintenance for play areas of Jubilee Field and Parsons Meadow
 - d) Public rights of way
 - e) Linkinhorne Civic burial ground
- 12) To agree an alternative date for April 2023 for the Annual Parish Meeting of Linkinhorne Parish Council following the arranged meetings falling on Easter Monday bank holiday.
- 13) To confirm the rearranged date of the 15th May 2023 for Linkinhorne Parish Meeting due to the King’s Coronation taking place. To consider any events / celebrations that Linkinhorne Parish Council may want to provide for the Coronation weekend.

- 9.00 14) To consider the feedback received from the clerk following a request to obtain further information regarding situating Memorial benches within the Parish:
- i) Any bench situated within the Parish would need to be listed as an asset for insurance purposes as confirmed by the current Insurance Policy.
 - ii) Following consultation with other Clerk's, other Parishes do not have a specific policy regarding the maintenance of Memorial benches. Where the practice is adopted there is general agreement that the Council will insure and undertake minor maintenance for the duration of the guarantee of the Memorial Bench. Following this period if it is deemed dangerous and beyond repair, the Council will contact the initial purchaser to establish whether they would like to purchase a new one.
- 15) To consider the offer of Verity Groom, site Manager for the Ecological Land Coop, Orchard Park, to attend a future meeting to discuss the application which was approved on the 4th August 2021, PA21/06226. (copy enclosed). There is currently minimal activity other than hedge cutting however she is happy to attend to talk about activities to take place.
- 16) To consider the initial enquiries for the views of Linkinhorne Parish Council in relation to a potential sale of Primrose Vale Cottages (copy enclosed).
- 17) Allotments – To consider the request by the Allotment Committee for a meeting with a representative of the Parish Council to clarify the situation prior to them discussing the matter as a committee.
- 18) Public Rights of Way –
To accept the offer of £2,354.27 for the cutting of the Public Rights of Way in Linkinhorne Parish. (copy enclosed).
NB all timings are approximate and subject to change

9.30pm 19) Notifications and Decisions:

PA22/10411 Decision not to make a TPO (TCA apps) Phoenix House Minions Liskeard PL14 5LJ following proposal works to trees within a conservation area - felling of Leylandii, removal of Poplars, works to Rhododendron, works to Leylandii and works to Hawthorn.

PA23/00350 Moorlink Henwood Liskeard Cornwall PL14 5BP Works to trees in a Conservation area (TCA) - T1 dismantle mature Sitka, Spruce 25m + T2 dismantle one 15m Leyland cypress. Both of these trees have out grown there environment.

PA22/09728 Approved application - Eldon House Downgate Liskeard Cornwall PL14 5AJ - Proposal Listed Building Consent for the resurfacing of the existing car park and courtyard, removal of six diseased leylandi trees (replacing with fencing) and knocking down of the old rubble wall along the front of the car park and creation of two new openings (one entrance and one exit with a new stone hedge between).

PA23/00636 Approved application - Land Adj Aldor Road Rilla Mill Callington Cornwall PL17 7NT Non material amendment in relation to decision PA21/11398 dated 11/01/2022 namely alterations to fenestration.

PA23/00872 Works to trees in a Conservation area – Rosemary Cottage, Henwood, Liskeard, PL14 5BP felling of a mature Ash tree.

- 21) Close of business.