

## Linkinhorne Parish Council

### Minutes of the Meeting of the Council Monday 13<sup>th</sup> February 2023 at Linkinhorne Parish Hall, Upton Cross Minutes

Present at the meeting were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Beech, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

Members of the public: Two

#### 1) Apologies:

Cllr Corfield, Cllr Sharp-Phillips.

The Chairman welcomed all members of the public to the meeting.

#### 2) Code of Conduct:

a) Declarations: None

b) Grant of dispensation: None

#### 3) Minutes:

**Resolved that** subject to the amendment of Minute page no (62), item no (6) that to clarify, it is a partially collapsed section of wall and not the complete wall. The Minutes of the Meeting of Linkinhorne Parish Council held on the 9<sup>th</sup> January 2023 be confirmed as an accurate record and signed by the Chairman.

#### 4) Public Participation:

Two members of the public attended to discuss item 7(b) on the Agenda, planning application PA23 00722. A brief reason for the application was given along with a photo of the area detailing that there was initially a chicken shed in place with a larger footprint than the requested double garage. The member of the public stated that the neighbours had no objections and were supportive of the application and the change of use from agricultural to residential that accompanies the application.

#### 5) Reports from and matters of concern to:

a) Cornwall Councillor Sharon Daw – Not present.

b) Councillors – with the consent of the Chairman reference was made by a Member to agenda format.

#### 6) Finance:

a) Cash flow of accounts / bank reconciliation -

**Resolved that** the bank reconciliation/cash book statement be confirmed as an accurate account, and this was signed by the Chairman.

b) Payments –

i) £130.00 (tender advert, Tindle Newspapers Ltd., Jan 6th), ii) £130.00 (tender advert, Tindle Newspapers Ltd., Jan 20th), £555.77 (Corserv WC cleaning, Upton Cross, Jan), iv) £555.77 (Corserv WC cleaning, Upton Cross, Feb), v) £562.97 (Corserv WC cleaning, Upton Cross, Mar), vi) £190.56 (Cormac, play area maintenance), vii) £15.50 (Ink Cartridge, Amazon, pay to clerk), viii) £80.55 (mileage Sept-Dec, pay to clerk), ix) £23.25 (Stamps, paper sleeves, pay to clerk). x) £1,899.00 (Footpath maintenance, burial ground, war memorial, cheque re- issued from cancelled cheque minute pg no: 54) xi) £25.00 (Room hire, Rilla Mill Village Hall). xii) £450.00 (CILCA registration).

One Councillor raised concern that £20.00 of the £1,899.00 was for weeding of the war memorial however this was done by volunteers in November 2022. The clerk was asked to provide clarification and confirmed that the war memorial and Jubilee Field path were sprayed on the 4<sup>th</sup> May 2022.

c) Receipts – None.

d) To note the increase in room hire charges for Linkinhorne Parish Hall commencing 1<sup>st</sup> March 2023 – The increase charges were received.

e) To consider / approve the Linkinhorne Grant application process –

**Resolved that** the advert be approved and placed in the Link, on the boards, on the website and distributed to all relevant organisations.

## **7) Planning:**

**Resolved that** Linkinhorne Parish Council made the following recommendations:

i) PA23/00636 – Linkinhorne Parish Council had no objections.

ii) PA23 00722 – Linkinhorne Parish Council had no objection subject to the garage and plot being tied by condition, to the principal residence.

iii) PA22/09728 – For information only - application at Eldon House previously discussed. Cornwall planning had confirmed that “Our historic environment planning team are satisfied with the proposal and we have secured more specific details via condition”.

iv) PA22/11043 – Linkinhorne Parish Council provided a response “the initial application wasn’t for a livestock building, consequently residences in the vicinity have not had the opportunity to respond to an application for that uses. The application was not advertised as such and the information provided in the planning officers letter does not include sufficient information regarding separation distances regarding noise, smell or waste disposal. In the circumstances we would respectfully request that a re submission including the foregoing factors and the type and intensity of livestock use, be re-submitted”.

The Clerk notified Linkinhorne Parish Council that in relation to application PA23/00201 Cornwall Council were unable to locate the cheque issued for application.

**Resolved that** the cheque was stopped and a further cheque re-issued.

### **8) Play equipment and recreational areas:**

#### a) Weekly safety inspections –

Weekly safety inspections took place with no significant immediate safety issues identified in either park.

#### b) Jubilee Field -

One Councillor reported that the ditch is still flowing although slow. Two Councillors had attempted to clear this manually and were thanked by the Vice Chair and Meeting.

**Resolved that** the clerk obtained quotes for a mini digger to remove the excess spoil allowing free flow of the water in the ditch.

i) U-pegs – To approve the purchase of u-pegs for the goal posts.

**Resolved that** the clerk purchase the u-pegs at a cost of £23.60 plus VAT for a pack of four.

ii) To receive the feedback from the Jubilee Field Working party regarding the chippings being used for under the swings.

**Resolved that** it was confirmed that the Jubilee Field Working Party were satisfied that the type of rubber matting being used conformed to ROSPA standard and the contractor could proceed to complete the work.

iii) To confirm the date for the commemorative tree planting.

**Resolved that** February 23<sup>rd</sup> was confirmed as the date for the commemorative tree planting following three areas being cleared and dug. The Jubilee Field Working Party had met with the tree warden who would also like to be present on the day. One Councillor confirmed that Upton Cross Ace Academy would also be present on the day with the six eldest children, shortly due to leave the school, planting the trees.

iv) To consider the date to meet with Fields in Trust early Spring.

**Resolved that** the clerk contacted Fields in Trust to arrange a meeting in early spring, on a Monday evening after the clocks have changed at approximately 6.00pm prior to the monthly Parish Meeting.

#### c) Rilla Mill Play area –

The clerk updated that the planning application for a shelter remained in progress. One Councillor reported that the see saw felt stiff and may require maintenance.

**Resolved that** the clerk would take pictures and forward them to Wicksted to establish if new parts are required.

**9) Public Conveniences:**

a) Minions –

i) To note completion of the electrical safety certificate.

**Resolved that** the electrical certificate had been completed and would be uploaded onto Linkinhorne Parish Council website.

ii) To approve the risk management document.

**Resolved that** the clerk would update the covid restrictions on the risk management document and place on the Agenda for March to be reviewed.

b) Upton Cross toilet –

i) To note the electrical installation inspection was last carried out on 23rd June 2022, the next due in June 2027.

**Resolved that** the clerk would update the risk management document in relation to Upton Cross Public Convenience and place on the Agenda for March to be reviewed.

**10) Resignation and recruitment:**

The resignation of former Councillor B Adams and arrangements for future Councillor recruitment to vacancies.

**Resolved that** there were six vacancies in the Parish. The clerk would put an advert in the Link, on the notice boards and on the website with a closing date before March 13<sup>th</sup> 2023. The clerk would ask Upton Cross ACE Academy if they would be kind enough to put an advert in the school newsletter.

**11) Contracts:**

To consider submissions and related contracts for -

a) Minions WC cleaning and Upton Cross WC cleaning –

**Resolved that** Corserv had offered a further twelve months in contract. The clerk would email and confirm the terms and conditions would remain the same.

**Resolved that** the following contracts would be awarded as follows ;

b) Field maintenance for Jubilee Field and Parsons Meadow – Cormac Ltd.

c) Public Rights of Way – Martin Budge.

e) Linkinhorne Civic Burial Ground – Russ Hanson.

**12) Annual Parish Meeting:**

To agree an alternative date for the Annual Parish Meeting -

**Resolved that** due to the Easter weekend in 2023 being early, the Annual Parish Meeting would be best held in March. The clerk would book the Crosslink Centre, Upton Cross for the 13<sup>th</sup> March 2023 and advertise accordingly.

### **13) Kings Coronation:**

To confirm the date of Linkinhorne Parish Council May meeting due to the King's Coronation.

**Resolved that** the Annual Meeting of the Parish Council would be held on the 15<sup>th</sup> May postponed from the 8<sup>th</sup> May.

### **14) Memorial Benches:**

Having considered associated issues and options It was confirmed that where the practice is adopted, there was general agreement that the Council would insure and undertake minor maintenance for the duration of the guarantee of the Memorial Bench.

**Resolved that** Linkinhorne Parish Council would continue to maintain those benches in the Parish for which it was currently responsible subject to agreement. If members of the public wanted Memorial benches in the future on land in the Parish owned by anyone other than Cornwall Council, they would need to address their request to the land owners. It would not be the policy of Linkinhorne Parish Council to maintain Memorial benches on behalf of any third parties.

### **15) Ecological land coop:**

Verity Groom, the site manager for the Ecological Land Coop, Orchard park offered to attend a meeting to discuss the application which was approved on the 4<sup>th</sup> August 2021 PA21/06226.

**Resolved that** Verity Groom would be invited to the Annual Parish Meeting.

### **16) Potential sale of Primrose Vale Cottages:**

Information was shared with the Meeting relating to the clerk receiving an email regarding interest in the potential sale of Primrose Vale Cottages for refurbishment and sale to local people.

**Resolved that** the clerk would respond on behalf of Linkinhorne Parish Council, to thank them for the email and confirm that Linkinhorne Parish Council would support any plans to provide affordable housing for local residents. To conclude that Linkinhorne Parish Council would be grateful to be kept informed of any developments.

### **17) Allotments:**

The Chairman of the Allotment committee had requested further information.

**Resolved that** the clerk forward the dates of future Linkinhorne Parish Council Meetings and offer the opportunity for the allotment committee to attend and discuss during public participation, item (4).

### **18) Public Rights of Way:**

To consider / approve the Local Maintenance Partnership funding for 2023-2024.

**Resolved that** the funding offer for the cutting of the Public Rights of Way be accepted.

**19) Correspondence (as listed):**

04/01/2023*	Agenda	Caradon Community Network Panel Meeting for Thursday 12 January
09/01/2023*	The Rural Bulletin	Levelling down
09/01/2023*	CALC	Invitation to CALC AGM: Tuesday 21st February 2023 at 7pm,
09/01/2023*	NALC	Local leadership through challenging times
09/01/2023*	Agenda	Strategic Planning Committee, Monday, 16th January,
09/01/2023*	Road closure notification	Liskeard Road, Launceston Timing: 13th – 17 <sup>th</sup> February 2023
09/01/2023*	Grants	Sport England Small Grants Programme
16/01/2023*	NALC	Local councils and community engagement
16/01/2023*	The Rural Bulletin	Provisional Settlement proposals
16/01/2023*	Duchy Defibrillators	Annual review
16/01/2023*	Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
16/01/2023*	Annual Report	International Dark Sky Landscape
16/01/2023*	Agenda	East Sub-Area Planning Committee
16/01/2023*	Climate Emergency Development Plan	publication of Inspector's report under Regulation 25
16/01/2023*	Caradon Highways Scheme	Overview of highways schemes to be considered
17/01/2023*	Town and Parish Council Newsletter	It's a big deal for Cornwall
23/01/2023*	NALC	Standards Matter in-person event
23/01/2023*	NALC	National Assembly discusses the upcoming King's Coronation
23/01/2023*	Training	Helping local councils understand planning changes 2023
23/01/2023*	NALC	Local councils and community engagement
23/01/2023*	The Rural Bulletin	Suffering from the rural cost of living? Make your thoughts known in household survey
23/01/2023*	NALC	Why do standards matter?
23/01/2023*	Policing Budget	The Police and Crime Panel meeting
26/01/2023*	Road closure	Kersbrook Cross to Upton Orchard, Upton Cross
26/01/2023*	NALC	Local councils and community engagement
26/01/2023*	NALC	New event on the housing crisis
26/01/2023*	The Rural Bulletin	Suffering from the rural cost of living? Make your thoughts known in household survey
26/01/2023*	Catherine Thompson	Big Deal public event to be held in Liskeard on 9th February
26/01/2023*	Vision Zero	South West Road Safety E-Briefing
30/01/2023*	NALC	The King's Coronation
30/01/2023*	Road closure	Liskeard Road, Launceston - 13th February 2023 to 17th February
01/02/2023*	Steve Edser PCSO update	Since 31/12/22 to 31/1/23 there have

		been the following crimes in the Linkinhorne area that are disclosable. Theft of parcel from doorstep
01/02/2023*	The Rural Bulletin	MP's urged to support rural shops
01/02/2023*	NALC	Social isolation and loneliness from the local council perspective
01/02/2023*	The Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
01/02/2023*	NALC	NALC promotes sector role in Net Zero
02/02/2023*	Parish Online Newsletter	NALC mapping guide updated

### Notifications and Decisions:

**PA22/10411** Decision not to make a TPO (TCA apps) Phoenix House Minions Liskeard PL14 5LJ following proposal works to trees within a conservation area - felling of Leylandii, removal of Poplars, works to Rhododendron, works to Leylandii and works to Hawthorn.

**PA23/00350** Moorlink Henwood Liskeard Cornwall PL14 5BP Works to trees in a Conservation area (TCA) - T1 dismantle mature Sitka, Spruce 25m + T2 dismantle one 15m Leyland cypress. Both of these trees have out grown there environment.

**PA22/09728** Approved application - Eldon House Downgate Liskeard Cornwall PL14 5AJ - Proposal Listed Building Consent for the resurfacing of the existing car park and courtyard, removal of six diseased leylandi trees (replacing with fencing) and knocking down of the old rubble wall along the front of the car park and creation of two new openings (one entrance and one exit with a new stone hedge between).

**PA23/00636** Approved application - Land Adj Aldor Road Rilla Mill Callington Cornwall PL17 7NT Non material amendment in relation to decision PA21/11398 dated 11/01/2022 namely alterations to fenestration.

**PA23/00872** Works to trees in a Conservation area – Rosemary Cottage, Henwood, Liskeard, PL14 5BP felling of a mature Ash tree.

### 23) Close of Business:

The Meeting closed at 21.23 pm