

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 13th March 2023 at The Crosslink Centre, Upton Cross

Minutes

Present at the meeting were: Cllr Hearn (Chairman), Cllr Wallis (Vice Chair), Cllr Beech, Cllr Corfield, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

Members of the public: One

1) Apologies: None

The Chairman welcomed one member of the public to the meeting.

2) Code of Conduct:

- a) Declarations: None
- b) Grant of dispensation: None

3) Minutes:

Resolved That the minutes of the previous meeting of the Parish Council held on Monday 13th February 2023 be confirmed, as a correct record and signed by the Chairman.

4) Public Participation:

An applicant spoke on behalf of planning application PA23/00201 to thank Linkinhorne Parish Council for their persistence during the application. He further confirmed that there were three positive comments on the planning portal and remained positive about the development moving forward.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Sharon Daw – Not present.
- b) Councillors – None

6) Finance:

- a) Cash flow of accounts / bank reconciliation -

Resolved That the bank reconciliation/cash book statement be confirmed as an accurate account, and this was signed by the Chairman.

- b) Payments –

Resolved That the following payments be approved - i) £231.73 (Electrical safety checks, Minions toilets), ii) £381.12 (Cormac, play area maintenance), iii) £10.00 (Room hire, LPH), iv) £36.12 (Mark Harrod, goal pegs), v) £141.80 (13th Ed. LC administration book), vi) £20.67 (stamps, admin), vii) £31.86 (Amazon, ink cartridges), viii) £45.83 (laptop repairs).

c) Receipts –

None.

d) To note the appointment of an internal auditor –

Resolved That An internal auditor had been identified with an initial date of 26th April 2023 to meet with the accounts.

e) To receive renewal of registration with the Information Commissioner fee -

Linkinhorne Parish Council gave agreement for the renewal registration with the Information Commissioner of the above at a cost of £40.00.

7) Planning:

Resolved That Linkinhorne Parish Council made the following recommendations:

a) PA23/00201 - Parsons Meadow, Rilla Mill, Callington – Provision of a wet weather shelter – Linkinhorne Parish Council strongly support the application which was low impact and serviced an important community need adjacent to the play area and within an established recreational field.

8) Play equipment and recreational areas:

a) Weekly safety inspections – To consider the offer of a reduced rate ROSPA inspection for both play areas –

Resolved That the Clerk contact ROSPA and confirm Linkinhorne Parish Council were happy to proceed with safety checks due on the 11th April in both parks.

Weekly safety inspections had taken place with no significant immediate safety issues identified in either park. However, one Councillor raised concern that the ROSPA safety check was due to take place and Sterts had not yet replaced the fence adjoining their drive to the bottom of the park.

Resolved That the Clerk would email Sterts for an update as a matter of urgency.

b) Jubilee Field –

i) To receive three quotes for the clearing of the ditch -

Resolved That the Clerk confirm that provided one estimate was a confirmed quote, and then proceed with that quote and for the spoil to be placed between the ditch and the path. This was confirmed and the works would take place during better weather.

ii) To consider the request to use the Jubilee Field for football on Sundays –

Resolved That the Clerk would respond requesting further information including car parking arrangements, changing and refreshment arrangements, insurance details, affiliation details and additional maintenance details. The Clerk would contact the Insurance Company for further advice.

iii) To receive an update from One Councillor in relation to the planting of the trees –

One Councillor reported that the six eldest children from Upton Cross Ace Academy planted a total of three trees, including one Darley Oak, in Jubilee Field. The entire school attended the event which was a great success. It was further noted that several parents expressed enthusiasm to contribute to the maintenance of Jubilee Field and the option of a “friends of Jubilee Field” could be explored further when work was required.

Resolved That One Councillor would speak with the Head Teacher with a view to purchasing a book for the school to say thankyou.

c) Rilla Mill Play area –

i) An update was given to confirm that there was no action needed in relation to the see saw which appeared to be working well.

9) Public Conveniences:

a) Minions –

To consider the request to purchase a new tap in the ladies toilet.

Resolved That a new tap would be purchased for the ladies toilets and one Councillor would fit this.

b) Upton Cross –

No reports of concern.

c) To agree / accept the updated risk assessments in relation to both public conveniences.

Resolved That both risk assessments in relation to Minions and Upton Cross Public Conveniences were reviewed, now up to date and approved.

10) Review of Asset register and schedule of disposal:

Resolved That the Asset register was approved with the addition of two Jubilee Benches in the Parish which were initially placed for the Coronation of the late Queen Elizabeth. The Clerk would update and amend the current disposal policy and place on the Agenda for the April 2023 Meeting.

11) To consider / resolve if appropriate, the length and content of Agenda:

Resolved That the Clerk would remove the margins to reduce the number of pages being placed on the boards.

12) To consider / resolve if appropriate, the request for a bench:

Resolved That Linkinhorne Parish Council policy remained that it would not take responsibility for any new benches on land outside its ownership other than those historically placed as part of the Coronation years ago. Any new benches would remain the responsibility of the applicant and the landowner.

13) To review / amend the Grants Policy 2023:

Resolved That The grants policy was agreed and would take effect from 1st May 2023.

14) Allotments:

To confirm the response from the Allotment Committee –

Resolved That the Clerk would respond to the Allotment Committee to advise them that Linkinhorne Parish Council have no further information in relation to the potential sale of the land other than what has already been shared. They would advise the Committee contact the landowners direct for further information regarding potential sales, terms and conditions. Dependent upon what funds the Allotment Committee were able to raise, the Parish Council would consider support however was mindful that funds were limited. If the Allotment Committee identified a need, the Parish Council would put out a request to see what other land may be available to lease in principle.

15) Correspondence (as listed):

09/02/2023*	NALC	Why do standards matter?
09/02/2023*	NALC	Mumsnet support to Make A Change campaign
09/02/2023*	Agenda	Strategic Planning Committee
09/02/2023*	Minutes	East Sub-Area Planning Committee
09/02/2023*	NALC	Social isolation and loneliness from the local council perspective
09/02/2023*	The Rural Bulletin	Final Local Government Finance Settlement 2023/24 - Initial Reaction
09/02/2023*	NALC	NALC to work with Mumsnet
09/02/2023*	Planning prospectus	National Planning Policy Framework
09/02/2023*	Agenda	East Sub-Area Planning Committee
13/02/2023*	Local Council Planning Training	Climate Emergency DPD policies and planning processes
13/02/2023*	NALC – policing your area	Vehicular Activated Speed Signs
14/02/2023*	Town and Council Parish Newsletter	Share your views on the proposed devolution deal for Cornwall
14/02/2023*	Cornwall Association of Local Councils	AGM revised papers
14/02/2023*	Cornwall Association of Local Councils	Signed accounts
14/02/2023*	CALC	Community Housing Conversations: April 19 2023, 4-8pm.
14/02/2023*	Road traffic closure	Kersbrook Cross to Upton Orchard, Upton Cross
14/02/2023*	The Rural Bulletin	RSN Statement on the Local Government Finance Final Settlement 2023/24
14/02/2023*	Chief Executive Bulletin	Parish and town councils ‘central’ to King’s Coronation celebrations
15/02/2023*	NALC	Social isolation and loneliness from the local council perspective
15/02/2023*	Catherine Thompson	New Shared Prosperity Fund opportunities for projects that benefit residents by delivering Good Growth

16/02/2023*	NALC	Council referendum principles
20/02/2023*	Fields in Trust	Green Spaces for Good
20/02/2023*	CALC	AGM on Tuesday February 21st, 2023
20/02/2023*	Chief Executive Bulletin	The Levelling Up and Regeneration Bill
20/02/2023*	Catherine Thompson	Community Network Panel Meeting Notes
20/02/2023*	Government Consultation	proposals for a new Local Plans system
21/02/2023*	The Rural Bulletin	Free broadband offer for village halls extended
21/02/2023*	NALC	Social isolation and loneliness from the local council perspective
21/03/2023*	Newsletter	Neighbourhood Planning
23/03/2023*	NALC	NALC launches new e-learning courses
23/03/2023*	CALC	Local Housing Schemes
23/03/2023*	NALC	Why do standards matter?
23/03/2023*	Catherine Thompson	Link to the Community Capacity Fund webpage
27/03/2023*	Keep Britain Tidy	Great British Spring Clean 2023...
27/03/2023*	Public Sector Executive	Public Sector Decarbonisation
27/03/2023*	Chief Executive Bulletin	1,000 local councils sign the Civility and Respect Pledge
27/03/2023*	Devon and Cornwall Police	Since 1/2/23 to 28/2/23 there have been the following crimes in the Linkinhorne area that are disclosable. 1. Criminal Damage x 2 2. Burglary
02/03/2023*	The Rural Bulletin	Prosperity fund prospectus
02/03/2023*	NALC	Standards Matter
02/03/2023*	Cornwall Council	Affordable Housing Newsletter
02/03/2023*	Devon and Cornwall Police	Thankyou event at China Fleet
02/03/2023*	CALC	Civility and Respect Project newsletter
02/03/2023*	Rural Funding Digest	Monthly bulletin featuring RSN Rural Funding Digest & Government Consultations
02/03/2023*	NALC	New cost-of-living support webpage
02/03/2023*	News Bulletin	Civility and respect update

16) Close of Business:

The Meeting closed at 8.35pm.