

Bank reconciliation - Template

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGA Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, unpresented cheques should be entered as negative figures.

Name of smaller authority: Linkinhorne Parish Council

County area (local councils and parish meetings only): Cornwall

Financial year ending 31 March 2023

Prepared by (Name and Role): Lena Batten Clerk/RFO

Date: 31/03/2023

	£	£
Balance per bank statements as at 31 31.03.2023		
Unity Trust 20283632 account 2 account 3 account 4 [add more accounts if necessary] account 5 account 6 account 7 account 8	68,952.4	
Petty cash float (if applicable)		68,952.4 n/a
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
301092 301093 301094 301095 [add more lines if necessary] item 5 item 6 item 7 item 8	-£555.77 -£555.77 -£562.97 -£190.56	
Total	£1,865.07	-
Add: any un-banked cash as at 31/3/23		
n/a		
Net balances as at 31/3/23	£67,087.37	