

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 12th June 2023 at Linkinhorne Village Hall, Upton Cross

Minutes

Present at the meeting were: Cllr Wallis (Chairman), Cllr Beech, Cllr Hanson, Cllr Hearn, Cllr Martin.
Lena Batten (Clerk)

Members of the public: None.

1) Apologies:

Cllr Corfield, Cllr Hordley.

2) Code of Conduct:

- a) Declarations: None.
- b) Grant of dispensation: None

3) Minutes:

Resolved That subject to the addition of the Election of Member Representatives to outside bodies as an addendum to the minutes, the Minutes of the Meeting of Linkinhorne Parish Council held on the 22nd May 2023 be confirmed as an accurate record and signed by the Chairman.

4) Public Participation:

No members of the public were in attendance.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Sharon Daw – Not present.
- b) Councillors – Cllr Hearn reported that the first meeting of Tamar to Moor Community Area Partnership had now taken place. Cllr Hearn had been elected as the Chairman and Cllr Conway as Vice Chairman. The Chairman gave her congratulations on behalf of the meeting.

6) Finance:

- a) Cash flow of accounts / bank reconciliation -

Resolved That the bank reconciliation/cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

- b) Payments –

Resolved That the following payments were approved - i) £36.52 (Stamps, envelopes), ii) £30.00 (room hire RMVH), iii) £30.40 (ink Cartridges), iv) £209.40 (ROSPA annual inspections), v) £1,100.59 (Cormac Field Maintenance), vi) £205.00 (ROSPA booklets for general inspections), vii) £5.85 pension increase, standing order not yet amended).

- c) Receipts –

i) £427.45 (VAT claimed 31st May 2023), ii) £16.00 (coinage from Minions WC's).

- d) To note one additional Councillor as a signatory –

Agreed that Councillor Beech had been confirmed as an additional signatory.

7) Planning:

Resolved That Linkinhorne Parish Council made the following recommendations:

a) i) PA23/03707 – Kingscoombe Farm, Bray Shop - Linkinhorne Parish Council had no objection subject to there being a section 106 agreement in place tying the building to the same ownership as the existing complex of buildings.

ii) PA23/04582 – Sterts Arts and Entertainment Centre, Upton Cross – Linkinhorne Parish Council requested more information concerning the lack of an acoustic assessment and what was going to be done to mediate the noise. Also any environmental impact on the local neighbourhood.

8) Play equipment and recreational areas:

a) Weekly safety inspections – To consider / resolve the table distributed as a means of storing more succinct records.

Resolved That the table distributed would be adopted. Weekly safety inspections had taken place with no significant immediate safety issues identified in either park. The Clerk confirmed that no response had been received from Sterts in relation to the fence to date.

Resolved That from September 2023 the weekly safety inspection rota would run from Monday to Monday.

b) To agree potential actions from the ROSPA report completed 26th May 2023 at the Jubilee Field – The shelter, fencing in toddler area, seating, signage, grass, litter bin, gates, boundary, rota web, multi play, agility trail, toddler swing, sheep rocker, cow rocker, balance toddler trail, 5 aside goal posts and large goal post all confirmed with no remedial tasks.

The gate to the toddler area was identified as not closing correctly -

Resolved That One Councillor would assess this and repair or return to July's meeting if the cost exceeded £50.00.

The matting under the swing was identified as needing replacement –

Resolved That The clerk would contact the contractor to confirm a date for the work to be completed.

The slide climber house was identified as having a loose fitting –

Resolved That the bar across the top of the slide was designed to swivel / rotate for the safety of the children. No action to take.

To agree potential actions from the ROSPA report completed 26th May 2023 at Parsons Meadow – The fencing, signage, gates, grass, swing, multi play, toddler swing, see saw were all confirmed with no remedial tasks.

The rocker bird was identified as not meeting with requirements as the base plate was loose.

Resolved That one Councillor will assess and inform the clerk if a contractor was needed to fix this.

The Chairman thanked two Councillors for their work cutting back undergrowth and thanked everyone on the Council who had contributed to the regular checking of safety standards in the parks to keep them safe for the children.

c) Jubilee Field –

i) To confirm repair of the bannister –

It was noted that the bannister had now been repaired and the Chairman thanked the Councillor.

ii) discuss the option of delivery of Hawthorn or Blackthorn to fill out the hedge -

Resolved That following one Councillor assessing the hedge no further Hawthorn or Blackthorn was required.

iii) Discuss / agree the request for the use of Jubilee Field for the annual apple day and Linkinhorne Parish Hall fund day –

Resolved That subject to the usual requirements including no charge for entry and no vehicles the clerk would send a response confirming that Linkinhorne Parish Council were happy for the events to proceed.

d) Rilla Mill Play Area – no reports of concern.

Resolved That the clerk would contact Rilla Mill Village Hall to request that the overhanging tree branches be cut back away from the play area.

9) Public Conveniences:

a) Minions –

i) To agree / resolve the translated language signage for the coin machines –

Resolved That “A donation” replace the request for 20p and the signage was agreed.

Linkinhorne Parish Council thanked the individual volunteer who adapted the mechanisms to allow for voluntary contributions. It was noted by one Councillor that there had been positive comments by members of the public in relation to the addition of the Cornish Language on the signage.

ii) To discuss the removal of the electronic locks on the doors –

Resolved That One Councillor would look at this with a view to removal.

iii) To accept the correspondence from Corserv regarding the increase in charges for cleaning –

Resolved That the increase in cleaning charges would be accepted.

b) Upton Cross –

i) To note the direct debit to Pennon Water had been cancelled –

It was confirmed that cancellation had taken place and that £28.04 would be debited to the Minions Public Conveniences account.

ii) One Councillor informed the meeting that the toilet roll holder had been pulled off the wall in the public convenience.

Resolved That the clerk would contact Corserv to request a key in the first instance as the holder needed to be opened to reattach it.

10) Burial Ground:

To provide an update in relation to the bench –

Resolved That Following the bench having been checked by one Councillor, it was deemed safe for use. The clerk would contact the contractor due to remove the spoil, to confirm a date when this would take place.

11) Annual Insurance:

It was noted that regarding the three year contract for insurance, the first annual payment had been made.

12) Being a good Chair training:

The training opportunity was discussed, all Councillors had the option to attend. Code of Conduct refresher training was also available. Should any Councillors want to attend they could contact the clerk for booking details.

13) Consider next steps regarding speeding through Linkinhorne Village being raised as a concern:

Resolved That evidence had been gathered and should be sent to Councillor Sharon Daw, PCSO Edser and Cornwall Highways. Parishioners with concerns should speak with PCSO Edser who will be attending the September meeting for guidance.

Prior to the meeting closing it was brought to the attention of the meeting that there is a broken / collapsed stile on footpath.

Resolved That signage would be placed at each end of the path and Cornwall Council would be informed.

14) Correspondence (as listed)

18/05/2023*	The Rural Bulletin	Government announce primary care recovery plan for GP services
18/05/2023*	NALC	Fighting climate change with local council action
18/05/2023*	Caradon Community Network Panel	Notes from Meeting
18/05/2023*	NALC	Community Ownership Fund
23/05/2023*	Supplementary Agenda	Strategic Planning Committee
23/05/2023*	Agenda	Launceston & Caradon Community Area Partnership
23/05/2023*	Chief Executive Bulletin	First White Ribbon steering group meeting
23/05/2023*	Final Consultation	Renewal of the existing PSPO's for dogs
24/05/2023*	Minutes	East Sub-Area Planning Committee, Monday, 15th May,
24/05/2023*	Transport News	Peninsula Transport: RIS3 documentation published
24/05/2023*	Office of the Police and Crime Commissioner	Drugs Seminar
24/05/2023*	Catherine Thompson	Appendix to a Cabinet 20mph report
24/05/2023*	The Rural Bulletin	Rural households left feeling isolated by the cost of living crisis
25/05/2023*	CALC	Community Ownership Fund Available to Local Councils
25/05/2023*	Community Area Partnership meeting	Thursday 25 May (6:30pm) - The Old School, Stoke Climsland,
25/05/2023*	NALC	A new event on digital engagement
25/05/2023*	Chief Executive Bulletin	online event on fighting climate change
30/05/2023*	Tamar Toll Action Group	Brief update and plans
01/06/2023*	NALC	Demystifying the role of local councillors
01/06/2023*	The Rural Bulletin	Fairer Funding for Rural Communities
01/06/2023*	NALC	Empowering young voices event
01/06/2023*	Agenda	East Sub-Area Planning Committee, Monday, 12th June
01/06/2023*	Institute of Cornish Studies Culture and Heritage event	University of Exeter, Penryn Campus on July 5th
04/06/2023*	Chief Executive Bulletin	A new online event on empowering young voices in your community
04/06/2023*	PCSO Steve Edser	Since 1/5/23 to 3/6/23 there have been the following crimes in the Linkinhorne area that are disclosable. Theft of motor vehicle, Public order offence x 2, Drink drive

04/06/2023*	Town and Parish Council newsletter	A30 and A390 road closure from 16-19 June
04/06/2023*	NALC	Recognising county association excellence
04/06/2023*	Cornwall Community Land Trust	CCLT's Annual Meeting
05/06/2023*	Agenda	Strategic Planning Committee, Thursday, 15th June, 2023, 10.00 am
05/06/2023*	Armed Forces Day	What's on, where and when?
06/06/2023*	Devon and Cornwall Police	how crime is affecting rural communities

Decisions:

PA23/00504 - Closed - advice given – Treetops, Rilla Mill, Callington, Cornwall, PL17 7NT – Is planning permission for proposed alteration to gateways required.

PA23/03209 - Carkeet Cottage, Rilla Mill, Callington, Cornwall, PL17 7NT - Proposal Works to trees within a Conservation Area (CA): Hawthorn - Crown Reduction from 6m Height and 2.5m width, to 4.5m Height 1.5m width.

Notifications:

None.

15) Close of Business: The Meeting closed at 8.44pm.