

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 10th July 2023 at Linkinhorne Village Hall, Upton Cross

Minutes

Present at the meeting were: Cllr Wallis (Chairman), Cllr Hanson, Cllr Hearn, Cllr Hordley, Cllr Martin.

Lena Batten (Clerk)

Members of the public: three.

1) Apologies:

Cllr Beech, Cllr Corfield.

2) Code of Conduct:

- a) Declarations: None.
- b) Grant of dispensation: None

3) Minutes:

Resolved That the Minutes of the previous meeting of Linkinhorne Parish Council held on the 12th June 2023 be confirmed as an accurate record and signed by the Chairman.

4) Public Participation:

Three members of the public were in attendance. The Council received comments in connection with a planning application recently considered (application number: PA23/04582 refers) from i) a resident with particular regard to matters considered material to seeing a satisfactory outcome and related matters ii) a representative of the application regarding same details, prospective mitigations to concerns that had been expressed and related matters.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Sharon Daw – Not present.
- b) Councillors – none.

6) Finance:

- a) Cash flow of accounts / bank reconciliation -

Resolved That the bank reconciliation/cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

- b) Payments –

Resolved That the following payments were approved - i) £20.00 (multi lingual signage for Minions WC's), ii) £200.00 (annual fixed pension payment), iii) £366.88 (Cormac, grass cutting), iv) £3.99 (screwfix purchase of tape).

- c) Receipts –

i) £34.10 (Coin collection, Minions WC's), ii) £3.72 (Wayleave payment).

d) The letter of thanks from Gill Pipkin, Chief Executive Citizens Advice, Cornwall for the grant was noted.

7) Planning:

a) Planning applications – None.

b) Planning applications received before the meeting – No applications were received before the meeting.

8) Play equipment and recreational areas:

a) Weekly safety inspections –

i) To confirm / resolve if the missing screw from the playhouse had now been repaired –

Resolved That the clerk would email the Councillor to confirm as the relevant Councillor was not present.

ii) To note the safety record for this month detailed no safety issues. It was confirmed that the swing which had been wrapped around the bar at Parsons Meadow was now freed and safe for use. It was further noted that one Councillor was contacted due to the bolt coming loose on the swing in the Jubilee Field on the 30th June 2023. The Councillor closed off the swings with tape until the bolts had been tightened, the swings were then reopened for use the following morning. The spring for the toddler gate had been purchased but had not been fitted to date.

iii) To update the risk assessments for both play areas following the ROSPA annual checks now completed –

Resolved That the current risk assessments were based upon Covid management in December of 2021. These would be discontinued whilst keeping the matter under review if circumstances were to change. Clerk would remove the assessments from the website and would obtain up to date risk assessment templates to be completed for both parks.

b) Jubilee Field –

i) To discuss / resolve next steps following no response from Sterts regarding removal of the fence –

Resolved That the clerk would contact Cornwall Council Planning department to request a copy of the original conditions attached to the internal road access for Sterts initial planning application. That following Fields in Trust communications, the clerk would request Fields in Trust contact the Duchy to request they enforced the replacement of the fence. If Fields in Trust were unable to initiate this contact, then the clerk would contact the Duchy.

ii) To receive / resolve the feedback from one Councillor regarding the toddler gate not closing correctly –

It was noted that spring was purchased however had not yet been fitted.

iii) To note that the contractor due to complete the replacement of the rubber matting had not been able to complete this to date –

It was noted that the contractor had confirmed he would be completing this work shortly.

iv) To receive / resolve if appropriate the deed of dedication for the Jubilee field –

Resolved That Linkinhorne Parish Council would like to move this forward which would commence with a public meeting to allow the public to give their views however until the fencing has been resolved, they would not be keen to proceed.

v) To agree signage to request members of the public take rubbish home –

The Councillors acted as volunteers, emptying and removing the rubbish from the bin on a weekly basis. The bin was for the use of the children in the field. It had been noted that there was an increasing amount of inappropriate rubbish being placed in the bin which was causing a health and safety issue for the Councillors having to transport the rubbish in their cars.

Resolved That the bin would be removed from the Jubilee Field. The clerk would place a sign in the field directing members of the public to the nearest public bin. The clerk would also advise members of the public the bin was to be removed via the Link and the school newsletter.

c) Rilla Mill Play Area –

i) To consider / resolve the request for Linkinhorne Parish Council to fund the application if required for works to trees to be cut back –

Resolved That the clerk would respond to confirm that works to trees in a conservation area planning application was a six week application on line that did not include a cost.

ii) To receive / resolve feedback regarding the rocker bird which was identified as having a potential loose base.

Resolved That the clerk would contact one Councillor for an update.

9) Public Conveniences:

a) Minions –

i) To note the multi lingual signage was now in place.

It was noted that the multi lingual signage was in place.

ii) To approve / resolve the next steps regarding the damaged door –

Resolved That The clerk would obtain three quotes for the repair to the door. Due to the urgency of the repair needed, delegation was given to the clerk and the Chair in consultation to proceed with a decision following receipt of the quotes.

iii) To consider / resolve the next step as the ladies and disabled toilet doors do not currently lock –

Resolved That In conjunction with the above item 9 (ii) the quotes would include the fitting of locks for the doors to potentially include an outside lock should the toilet block ever need to be closed for any reason.

b) Upton Cross –

To note the refitting of the toilet roll holder which was pulled off the wall and that Corserv were unable to locate a key for this device –

Resolved That The clerk would contact the company that provided the toilet roll holders to see if further keys could be purchased.

c) Legionella training availability –

Resolved That this training would not be required. Clerk would obtain confirmation as to how often the cleaning contractors undertook this testing as part of the contract.

10) Burial Ground:

It was noted that the contractor had spoken with the clerk and confirmed the work to remove the spoil would be completed shortly.

11) To note the thankyou received from Michelene Norris on behalf of St Melor's and St Paul's Churches:

It was noted that Michelene Norris wrote to say thankyou to the Parish Council for the grant received towards the grass cutting.

12) To consider / resolve the next steps regarding the potential removal of the phone box at

Minions:

It was noted that Linkinhorne Parish Council previously made a resolution not to purchase the phone box in 2020.

Resolved That the clerk would contact British Telecom to establish if they are not going to remove the box, would they update the Council due to concerns about the parishioners having complained about the appearance / disrepair.

13) To discuss / consider the recent information received in relation to Sterts Theatre:

It is understood that the planning officer had confirmed that further acoustic and environmental assessment was required and would be seeking further clarification regarding the entertainment licence.

14) To note / consider the addendum to application for stock fencing at Caradon Hill Common:

It was noted that no comments were required.

14) Correspondence (as listed)

09/06/2023*	Rural Funding Digest	Monthly bulletin RSN Rural Funding Digest & Government Consultations
09/06/2023*	Devon and Cornwall Police	Meeting invitation to the Road Safety Seminar on Monday, July 17
09/06/2023*	NALC	NALC and SLCC to co-host an event
09/06/2023*	NALC	Unlocking opportunities: Applying for the Community Ownership Fund
09/06/2023*	The Rural Bulletin	Newly Elected Councillors Event
09/06/2023*	Devon and Cornwall Police	Alliance Firearms and Explosives Licensing Unit
09/06/2023*	Devon and Cornwall Police	Meeting invitation teams link
09/06/2023*	NALC	Event on the Community Ownership Fund
09/06/2023*	Chief Executive Bulletin	NALC and SLCC to co-host an online event on the Community Ownership Fund
09/06/2023*	Local Planning Training	Induction refresher: 11 July 15:00-17:30
09/06/2023*	Agenda for East Sub area planning committee	Monday, 12th June Meeting
15/06/2023*	NALC	Demystifying the role of local councillors
15/06/2023*	The Rural Bulletin	RSN briefs Gove on Rural Unfair Funding
15/06/2023*	NALC	NALC pushes for electricity funding
20/06/2023*	NALC	NALC and SLCC event on the Community Ownership Fund
20/06/2023*	Community Link Officer	Community Levelling Up Programme Launch
20/06/2023*	Devon and Cornwall Police	ASB awareness week

21/06/2023*	Minutes	East Sub-Area Planning Committee, Monday, 12th June, 2023
21/06/2023*	NALC	Demystifying the role of local councillors
21/06/2023*	NALC	NALC calls for receipt shares
22/06/2023*	News Bulletin	Martyn's Law – Call for Evidence
22/06/2023*	Public Sector Executive	Deploying EV charge points in your local authority
22/06/2023*	Chief Executive Bulletin	A new online event on how local councils can benefit from the levelling up agenda
04/07/2023*	Chief Executive Bulletin	Study Tour 2023: Newport Pagnell Town Council
04/07/2023*	Public Sector Network Newsletter	Skills for Growth conference to address skills shortages and drive economic growth.
04/07/2023*	NALC	Demystifying the role of local councillors
04/07/2023*	Public Sector Executive	Net Zero Virtual Event
04/07/2023*	The Rural Bulletin	Help to better understand the experiences of people with visual impairments in rural areas
04/07/2023*	NALC	NALC supports Whitstable campaign
04/07/2023*	Share Application	Community Capacity Fund
04/07/2023*	Rural Services Network	Backs calls for better affordable housing in rural areas

Decisions:

PA23/03507 - Sharob Care Homes Ltd Eldon House Residential Home Downgate Upton Cross Liskeard Cornwall PL14 5AJ - Proposal Submission of details to Discharge Condition 3 in respect of Decision Notice PA22/09728 dated 18th January 2023.

Notifications:

PA23/00676 - The Cheesewring Hotel Minions Liskeard Cornwall PL14 5LE - Pre application advice for reconstruction of the hotel on a like for like basis following significant damage following a fire.

PA23/04345 - Great Lanhargy Farm Bray Shop Callington Cornwall PL17 8QJ - Prior approval for Change of use of an agricultural building to five dwelling houses - three small and 2 large.

PA23/04737 – Tregarren, Rilla Mill, Callington, PL17 7NT – Works to trees in a Conservation area, removal of two conifer trees as tall and could cause substantial damage to house and neighbouring properties.

PA23/05022 – Lower Mesham Farm, Rilla Mill, Callington, PL17 7NT – Works to trees in a Conservation area, to remove three trees above solar panel system to allow more sunlight hours.

15) Close of Business: The Meeting closed at 9.02pm.