

# Linkinhorne Parish Council

## Notes of the Informal Meeting of the Parish Councillors Monday 8<sup>th</sup> January 2024 at 7.30pm at Rilla Mill Village Hall, Rilla Mill Minutes

Present at the meeting were: Cllr Wallis (Chairman), Cllr Beech, Cllr Hanson, Cllr Hearn, Cllr Hordley, Lena Batten (Clerk)

Members of the public: None.

The Chairman wished all present a Happy New Year for 2024.

### 1) Apologies:

Apologies were received from Cllr Corfield (Vice-Chairman), Cllr Martin.

Cllr C. Hearn sent apologies as he was going to arrive late.

Quorum

In the temporary absence of a quorum the meeting convened initially upon an informal basis, with a view to ratification / determination of relevant matters on a quorum being met. Informal notes were accordingly taken until item 10 pending subsequent ratification.

### 2) Code of Conduct:

a) Declarations: Cllr C. Hordley item 9a(i). The Chairman declared that Cllr C. Hordley had no pecuniary interest.

b) Grant of dispensation: None.

### 3) Minutes:

The consensus of those present was that the minutes of the previous meeting of Linkinhorne Parish Council held on the 11<sup>th</sup> December 2023 be confirmed in due course, as an accurate record subject to formal determination / ratification later in the evening when the Meeting was validly constituted (at item 10).

### 4) Public Participation:

No members of the public were in attendance. The clerk reported that one urgent email had been received earlier in the day from The Caradon Inn. It was agreed that this would be read as an additional correspondence under item 15. at the end of the meeting.

### 5) Reports from and matters of concern to:

a) Cornwall Councillor Sharon Daw – Not present.

b) Councillors – None.

### 6) Finance:

a) Cash flow of accounts / bank reconciliation -

The consensus of those present was that the bank reconciliation/cash book statement was confirmed as an accurate account, subject to formal determination / ratification to be signed by the Chairman later in the evening when the Meeting was validly constituted at item 10.

b) Payments -

The consensus of those present was that the following payments should be approved subject to formal determination / ratification in due course as proposed by Cllr C. Hordley, seconded Cllr R. Hanson with all in favour: i) £32.99 (Lena Batten, Ink Amazon), ii) £36.00 (Cornwall ALC Ltd, training), iii) £72.00 (Cornwall ALC, Ltd, Training), iv) £343.99 (Corserv, cleaning of WC UX, Dec), v) £343.99 (Corserv, cleaning of WC Minions, Dec), vi) £366.88 (field maintenance, Corserv), vii) £35.10 (Lena Batten, admin), viii) £89.99 (Norton, payment made by clerk), ix) £1050.00 (Just in Stone, Jubilee Field hedge laid, previously resolved to pay).

c) Receipts - £200.00 (FD. Hall and Son).

d) To agree the decision and application to set up BACS transfer payments to replace cheques -

The consensus of those present was that subject to formal determination / ratification in due course as the clerk would continue the process of applying to the bank to transfer payments by BACS rather than cheques.

e) To resolve / agree the investment of reserves with CCLA -

The clerk confirmed that the application form is completed and now required the signatures of the Councillors to proceed.

f) To receive correspondence from The Royal British Legion Poppy Appeal to confirm a total of £1618.60 was raised and they wanted to thank Linkinhorne Parish Council for their contribution -

This was noted for information.

## **7) Planning:**

The consensus of those present was to defer the consideration of this item pending a quorum being secured.

## **8) Play equipment and recreational areas:**

a) Weekly safety inspections –

It was noted that no new issues had arisen following weekly safety inspections.

b) Jubilee Field -

i) To accept the quotes received for repair of the gazebo –

The clerk reported that she had contacted over one dozen different companies and had only one active quote to date but was still potentially waiting for one other. A brief discussion took place regarding the difficulty of obtaining quotes. The consensus of the Meeting was that now the clerk had been able to confirm who initially fitted the gazebo, she would go back to them to clarify what they would do to rectify the roof. The clerk would, dependent upon their response, contact the insurance company to update them and continue to pursue further quotes in the interim.

ii) To receive an update in relation to the laying of the hedge –

The Chairman updated the meeting that Mr Justin Clifford of Just in Stone had now completed the hedge and she had placed photo's on face book to this effect. A brief discussion took place with regards to the arising's from the laid hedge and what to do with them. The general view was that if there was anything left over after building dead hedge then a further discussion would take place regarding the option of a shredder being transported to the field to remove the left over arising's. The clerk confirmed she had put photo's on the website and would also send some photo's to the Link. The clerk also confirmed that one hundred whips would be ready for collection on the 22<sup>nd</sup> February 2024 which had been obtained via Forest for Cornwall and the owner of the adjoining field had now been identified and informed of the work. The owner was reported to be delighted the work was being completed.

iii) To agree / resolve the weekly rota for the safety checks in the play areas –

The clerk confirmed that the rota for the safety checks is now completed until the end of April 2024.

c) Rilla Mill Play Area -

There were no reports of concern.

## 9) Public Conveniences:

a) Minions – No new reports of concern.

i) To consider / resolve the tenders received following the tender process of the cleaning of both public conveniences as from the 1<sup>st</sup> April 2024 –

Both quotes were shared with the Meeting and a general discussion was held regarding the extreme increase in costs for one tender and the need to consider the environment in decision making. The consensus of the Meeting was that one tender was favourable and it was recommended that this tender be accepted from Mrs S. Street subject to approval in due course. The clerk would contact the second tenderer to inform them they had been unsuccessful and subject to formal determination / ratification in due course the successful candidate would be informed that they had a three year contract.

ii) To consider the next steps for the Minions Public Conveniences refurbishment –

The consensus of the Meeting was that as soon as the weather improved and one Councillor had returned following a holiday, the paint would be purchased with a view to commencing the work.

iii) To agree / resolve to sign the letter sent by Corserv regarding a change to the service level agreement currently in place –

The consensus of the Meeting was that the letter not be signed at this time.

b) Upton Cross – No reports of concern.

Councillor C. Hearn joined the meeting, whereupon a quorum was restored. The Chairman gave an overview of the recommendations and collective views that had been made at the meeting up to this point and the Meeting of the Parish Council formally convened.

# Linkinhorne Parish Council

## Minutes of the Meeting of the Council

Monday 8<sup>th</sup> January 2024 at 8.14pm at Rilla Mill Village Hall, Rilla Mill

Present at the meeting were: Cllr K. Wallis (Chairman), Cllr S. Beech, Cllr R. Hanson, Cllr C. Hearn, Cllr C. Hordley,  
Lena Batten (Clerk)

A quorum being in place the Council proceeded to review the outcome of the prior information consideration of items 1 – 10 as listed above arising from which is was:

**Resolved that** the prior informal deliberations of Members of the Parish Council (Minute No's 1-10 refer), including the recommendations / consensus views as set out above, be adopted and endorsed.

## 10) Burial Ground; To consider / review an increase in burial ground charges in line with other parishes:

There was a brief discussion regarding the Burial Ground Regulations and the Notice of Burial.

**Resolved that** the Burial Ground Regulations and Notice of Burial would be adopted with no amendments. A discussion took place regarding several town and parish Council's that now charge for the Exclusive Right of Burial separately. The clerk reported that she was unable to find any consistency in the charges of different parishes. She reported that training is taking place in February 2024.

**Resolved that** a review of burial ground charges would be deferred and listed on the March 2024 Agenda following the training in February 2024.

The Chairman reverted to item 7. Planning as the Meeting was now able to make decisions.

## **7) Planning: (continued)**

Deferred from item 7 listed on the agenda to allow the Meeting to be quorate:

a) Planning applications – None.

b) Planning applications received before the Meeting -

**Resolved That** Linkinhorne Parish Council made the following recommendations:

- i) PA23/08330 – East Park, Upton Cross, Liskeard - Full planning for the erection of a new dwelling adjacent to existing bungalow: and conversion of stables into a double garage and change of use of some land to residential - Linkinhorne Parish Council viewed the planning application and expressed concerns regarding the height, scale and design of the application. It was considered to be distinctly out of character with the surrounding rural landscape and adjacent property. Linkinhorne Parish Council did not feel that the application was completely clear and raised objections on all grounds.
- ii) PA23/09150 – Winyeates, Henwood, Liskeard – Provision of parking area adjacent to existing farmhouse – Linkinhorne Parish Council previously had no objection to the application however received correspondence from Cornwall Council stating that the application was going to be refused on the grounds of the negative impact on the surrounding Bodmin Moor National Landscape. Linkinhorne Parish Council were asked to give a further view and confirmed that they agreed with the recommendation.

c) To receive an email from application PA23/09394 to state thankyou to Linkinhorne Parish Council for their measured and fair conclusion – The email was noted for information.

## **11) To consider /agree any activities or events to be arranged for D-Day:**

**Resolved that** most Town Councils are preparing activities for D-Day and Linkinhorne Parish Council did not feel the need to contribute.

## **12) To discuss / resolve the co-option of new Councillors:**

**Resolved that** the clerk would put a further advert in the Link and Councillors would explore the option of talking to parishioners in the area.

## **13) To confirm the clerk had agreed to £160.00 plus VAT under delegated authority to pay for new lettering to the War Memorial at Upton Cross:**

It was confirmed that this would proceed when the weather improved in approximately March 2024.

## **14) To receive / discuss the information received from CALC regarding increases in election costs:**

A brief discussion was held concluding that as long as the elections coincided with Cornwall Council elections then this would be acceptable.

## **15) Correspondence as listed:**

The Chairman read out an email received from The Caradon Inn which raised concerns that the unclassified lane running from the junction of the B3254 Liskeard-Launceston road around the back of the Caradon inn had suffered from an almost daily covering of natural waste water. During cold weather, this water freezes endangering the health and wellbeing of both the local residents and the customers. The email detailed that South West Water had advised that the road needed repair to rectify the problem however Highways had stated that they did not have the funds to complete the work. The email requested if Linkinhorne Parish Council could support this request by providing a

salt bin and by supporting an application to Cornwall Council for remedial action to take place as a matter of urgency, and for the road to be fully repaired.

**Resolved that** providing a salt bin does not resolve the problem however Linkinhorne Parish Council would write a letter of support on behalf of the residents of the Parish requesting that some form of remedial action is taken as a matter of urgency and to request that the road be repaired. The clerk would also respond to The Caradon Inn to advise that they contact Councillor Sharon Daw to further support the need for action to be taken from a health and safety perspective.

06/12/2023*	Public Sector Executive	Govt launches consultation on school service levels
06/12/2023*	Agenda	Strategic Planning Committee, Thursday, 14th December, 2023, 10.00
06/12/2023*	Public Sector Executive	Richmond unites for enhanced community health and well-being
11/12/2023*	Cornwall Council	Local government finance policy statement 2024 to 2025
11/12/2023*	Public Sector Executive	A fifth of councils at risk of Section 114
11/12/2023*	Minutes of meeting	East Sub-Area Planning Committee, Monday, 27th November
11/12/2023*	Public Sector Executive	Collaboration is Key in Local Government
15/12/2023*	Town and Parish Council	Election costs
15/12/2023*	Planning fees	Update and planning consultation responses
15/12/2023*	Community Capacity Fund	Callington Youth Project
20/12/2023*	Devon and Cornwall Police	Police recruitment video
20/12/2023*	CALC	Civility and Respect Newsletter
28/12/2023*	Tamar to Moor CAP Meeting 7th	Draft Action notes

NB all timings are approximate and subject to change

#### **Decisions:**

PA23/09163 - Nampara Henwood Liskeard Cornwall PL14 5BP - Proposal Works to trees in a conservation area (CA), works include T1- Horse Chestnut, To remove in it's entirety due to low amenity value, poor placement and successive annual bouts of Leaf Miner (Cameraria ohridella) - Decided not to make a TPO (TCA apps).

PA23/08580 - Barn Land To The South Of Sutton Farm Upton Cross Cornwall PL14 5BA - Proposal Prior approval for change of use of an agricultural building (timber framed mono-pitch roofed machinery, livestock, and fodder store) to a 3 bedroom single storey dwelling, and for building operations necessary for the conversion – Withdrawn.

PA23/08736 - Brambles Upton Cross Liskeard Cornwall PL14 5BE - Proposal Certificate of Lawfulness for existing use of building as dwelling - Granted (CAADs, PIPs and LUs only).

PA23/09606 Rose Cottage Henwood Liskeard Cornwall PL14 5BP - Proposal Works to trees in a Conservation Area for Conifer (T1) - remove to ground level. Japanese Maple (T2) - standing dead, remove to ground level - Decided not to make a TPO (TCA apps).

#### **Notifications:**

PA23/01325 - Land North Of Bracken Heath Minions Cornwall PL14 5LE - Pre-application advice for 2 (No.) local need dwellings and new access.

16) **Close of Business:** The meeting closed at 21.15pm.