

**Linkinhorne Parish Council**  
**PUBLIC NOTICE OF A MEETING OF THE COUNCIL**  
**12<sup>th</sup> February 2024 at 7.30pm at Linkinhorne Village Hall, Upton Cross**  
**AGENDA**

*Lena Batten* 12<sup>th</sup> February 2024

Those present will be minuted

- 7.30 1) Apologies: To minute apologies for absence.  
2) Code of Conduct: a) To receive declarations b) To grant dispensations.  
3) Minutes: of Council Meeting(s) To approve the Minutes of the Meeting of Linkinhorne Parish Council held on the 8<sup>th</sup> January 2024.  
4) Public participation (15 minutes max): to hear matters raised by parishioners:  
5) Reports from and matters of concern to: a) Cornwall Councillor Sharon Daw: None.  
b) Reports from councillors:  
6) Finance: a) To receive/approve cash flow of accounts/bank reconciliation: b) Payments:  
i) £366.88 (Corserv field maintenance), ii) £343.99 (Corserv cleaning UX Jan), iii) £343.99 (Corserv cleaning Minions Jan), iv) £20.00 (Lena Batten, purchase of phone cable), v) £222.00 (Allotments), vi) £11.17 (Corserv, hygiene services UXPC Oct-Dec), vii) £22.33 (Corserv, hygiene services Minions Oct-Dec), viii) £22.30 (EE phone), ix) £36.00 (Cornwall ALC, training), x) £30.00 (room hire, RMVH), xi) £13.36 (Admin, Lena Batten).  
c) Receipts: i) £86.00 (Minions Coins). d) To note for information that Justin Clifford "Just in Stone" was paid on the 8<sup>th</sup> January 2024 as full Council agreed with quoted price and were happy with works completed. e) To note for information Unity Bank emailed on the 10<sup>th</sup> January 2024 to confirm they are currently unable to issue cheque books and paying in books due to insolvency of the printer company used. They are seeking to rectify this issue but have no time limit.
- 8.00 7) Planning: [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]  
a) Planning applications:  
i) PA23/08330 – To note for information - East Park, Upton Cross, Liskeard, PL14 5BQ – Construction of a new dwelling adjacent to existing bungalow and construction of a double garage to replace existing stables, as well as the change of use of land to residential – Planning were unable to extend the deadline – Views were requested and a response sent stating "Linkinhorne Parish Council's original decision still pertains as there does not appear to be any amendments to the plans".  
ii) PA24/00043 – Great Lanhargy Farm, Bray Shop – Conversion / change of use of two barns to three dwellings, including erection of extensions and demolition of parts of barn four together with the formation of new farm access track.  
iii) PA24/00471 – Barn House, Pengelly, Linkinhorne – Two storey extension, replacement windows, doors and conservatory.  
b) Any applications received before the meeting – i) PA24/00626 – Gullacombe Farm, Bray Shop – Application for a lawful development certificate for an existing use of a former agricultural building as incidental residential accommodation annexed to the main dwelling.
- 8) Play equipment and recreational areas:  
a) Weekly safety inspections: No significant concerns identified (copy enclosed).  
b) Jubilee Field: i) To receive information from the field owner running parallel to the Jubilee Field confirming that he is in full agreement with having the hedge laid. ii) To agree / resolve planting of one hundred whips within one week of the 22<sup>nd</sup> February 2024. Each whip will need to be covered in a spiral with a supportive cane. iii) To confirm Class Landscapes of Fraddon fitted the Gazebo, payment was made 01/06/17. The clerk has not been able to contact the company and they are not registered as a company. iv) To note for information that the insurance claim is currently ongoing, the clerk will provide an update. v) To discuss / resolve the removal of the overgrowth following laying of the hedge. vi) To note the clerk will deliver 100 whips to Councillor Wallis on the 22<sup>nd</sup> February 2024.  
c) Rilla Mill Play Area- No reports of concern.
- 9) Public Conveniences: a) Minions: i) To note the electrical safety annual certification inspection was due on the 11<sup>th</sup> January and has been booked. ii) To confirm the drainage in the disabled toilet sink was blocked, one Councillor has now resolved this.  
b) Upton Cross: No reports of concern. c) To note the unsuccessful tender for the cleaning of the WC's has been notified and the successful tender has now signed the contract to commence on the 1<sup>st</sup> April 2024.

- 8.30 10) Burial Ground: i) To note that the successful tender for the maintenance of the burial ground was to be reviewed on an annual basis, the contractor has confirmed he is happy to proceed for a further twelve months until 31<sup>st</sup> March 2025. ii) To consider / resolve the burial ground costs following averages being provided by the clerk. (copy enclosed).
- 11) To review / re adopt Linkinhorne Parish Council's i) Health and Safety Policy, ii) Grievance Procedure, iii) Training and Development Policy.
- 12) To discuss the Bus shelter in Rilla Mill, as repairs are required.
- 13) To accept the clerk received no response from Councillor R. Sharp-Philips and notice has been given that a vacancy has arisen.
- 14) To note the investment of £40,000 with CCLA, paperwork completed.
- 15) To agree / resolve if the Council want weeding completed on the path of the Jubilee Field twice, April and September 2024 with the left over treatment being used on the burial ground path. The cost is £100.00 for both sprays.
- 16) To receive / resolve whether to purchase Lapel Pin Badges for the Commemoration of the 80<sup>th</sup> Anniversary for D-Day.
- 17) To agree the advert for grant applications for 2024 (copy enclosed).
- 18) To accept the estimated grant of £2491.64 from the Local Maintenance Partnership 2024-2025.
- 19) To note for information the updated allotment plot holders list for 2024 as requested (copy enclosed).
- 20) To consider the option of applying for a defibrillator grant (copy enclosed).
- 21) To note the clerk has purchased a new phone at a cost of £21.60 per month inclusive of VAT for a three year contract to complete on 19<sup>th</sup> January 2027. (VAT £3.60 per month to be reclaimed).
- 22) To consider / resolve if the Council want a fifteen minute presentation from Andrew Collins regarding Community Speed watch.
- 23) To consider / resolve the proposed transfer of Jubilee Fields to Linkinhorne Parish Council at a cost of £1500 plus VAT.
- 24) To agree / resolve the co-option of one new Councillor (copy enclosed).
- 25) Correspondence (as listed)

NB all timings are approximate and subject to change

**Decisions forwarded by Cornwall Council:**

**PA23/09001** - Ridgeway Cottage Minions Liskeard Cornwall PL14 5LE - Proposal Replace existing extension with a PVCu conservatory – approved.

**PA18/08490** - Primrose Vale Cottages Rilla Mill Callington Cornwall PL17 7NT - Proposal Reversion of buildings to holiday units - Finally Disposed of [Article 36(13)].

**PA23/09150** – Withdrawn - Winyeates Henwood Liskeard Cornwall PL14 5AT - Proposal Provision of parking area adjacent to existing farmhouse.

**PA23/08330** - Withdrawn - East Park Upton Cross Liskeard Cornwall PL14 5BQ - Proposal Construction of a new dwelling adjacent to existing bungalow and construction of a double garage to replace existing stables, as well as the change of use of land to residential.

**PA23/02856** – Refused - East Yolland Farm Upton Cross Liskeard Cornwall PL14 5AJ - Proposal Two-storey extension to an existing detached dwelling and adjoining single-storey annexe to the rear of the property.

**Notifications forwarded by Cornwall Council:**

**PA24/00309** - Land At Churchtown Farm Linkinhorne Callington PL17 7LY - Prior approval notification to determine if planning permission is required for: Agricultural shed for fodder produced on the 350 acres we farm and machinery storage.

26) Close of Business: