

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 12th February 2024 at 7.30pm at Linkinhorne Parish Hall, Upton Cross
Minutes

Present at the meeting were: Cllr Wallis (Chairman), Cllr Beech, Cllr Hearn, Cllr Hordley, Cllr Martin.
Lena Batten (Clerk)
Members of the public: Three.

1) Apologies:

Apologies were received from Cllr Corfield (Vice-Chairman), Cllr Hanson.

2) Code of Conduct:

- a) Declarations: None.
- b) Grant of dispensation: Cllr B. Martin Item 4.

3) Minutes:

Resolved that the Minutes of the previous meeting of Linkinhorne Parish Council held on the 8th January 2024 be confirmed as an accurate record and signed by the Chairman. Proposed 1st Cllr C. Hearn, 2nd Cllr S. Beech with all Councillors in favour.

4) Public Participation:

Three members of the public were in attendance. The Council received information from one member of the public in relation to the Cheesewring Hotel and the continuing deterioration of the building following the fire over two years ago. It was detailed that it was not possible to confirm who was now responsible for the building. There were increasing concerns being raised by members of the public regarding the structural safety of the building as a result of the further damage being caused by the weather. Rubble remained around the building, the scaffolding had been removed and it had become an eyesore in an area of outstanding beauty and a World Heritage Site. A discussion was held regarding the difficulties and powers of building control as the structure was not considered to be a building site and to demolish the structure could require planning permission.

Resolved that the member of the public would email photographic evidence and safety concerns to the clerk for information, and ask other effected individuals to do the same. The member of the public was also advised to speak with the Citizens Advice Bureau for further advice and guidance. The Chairman thanked the individual who then left the room.

The second member of the public introduced himself and provided information relating to planning application PA24/00043. He confirmed that the application incorporated retention of as much character as possible and was keeping the original features where possible. A discussion was held and several questions were asked. He confirmed that barns three and four had previously been used for feeding livestock and keeping horses however were not able to be used for this purpose any longer due to the poor state. One Councillor asked about the brickwork where it was confirmed that the elevations into the courtyards were staying using natural stone. The member of the public stated that ultimately, he would be looking to sell the properties upon completion on the open market although the farmhouse was currently let out. It was further confirmed that there was

twenty acres of land accompanying the properties but this was not development land and continued to be farmed by the individual. The Chairman and the meeting thanked him for providing insight into the application which would be discussed at Item 7 on the Agenda and advised the individual he was welcome to remain the room which he did.

The third member of the public did not wish to speak but confirmed she had forwarded an expression of interest to become a Councillor.

5) Reports from and matters of concern to:

- a) Cornwall Councillor Sharon Daw – Not present.
- b) Councillors – None.

6) Finance:

- a) Cash flow of accounts / bank reconciliation –

Resolved that the bank reconciliation / cash book statement was confirmed as an accurate account, and this was signed by the Chairman. Proposed by Cllr C. Hearn, Seconded by Cllr B. Martin with all in favour.

- b) Payments -

Resolved that the following payments were approved: i) £366.88 (Corserv field maintenance), ii) £343.99 (Corserv cleaning UX Jan), iii) £343.99 (Corserv cleaning Minions Jan), iv) £20.00 (Lena Batten, purchase of phone cable), v) £222.00 (Allotments), vi) £11.17 (Corserv, hygiene services UXPC Oct-Dec), vii) £22.33 (Corserv, hygiene services Minions Oct-Dec), viii) £22.30 (EE phone), ix) £36.00 (Cornwall ALC, training), x) £30.00 (room hire, RMVH), xi) £13.36 (Admin, Lena Batten), xii) £40,000 (CCLA investment).

- c) Receipts -

i) £86.00 (Minions coin collection).

- d) To note for information that “Just in Stone” had been paid on the 8th January 2024 –

The Chairman and the Meeting commented on the excellent work that had been completed and confirmed the Whips would be arriving on the 22nd February 2024.

- e) To note for information Unity Bank are currently unable to issue cheque / paying in books due to insolvency of the printer company used –

The clerk confirmed that the transfer over to BACS payments was ongoing however not completed to date but still had one complete cheque book which would cover approximately another three to four months.

7) Planning:

- a) Planning applications –

Resolved that Linkinhorne Parish Council made the following recommendations:

i) PA23/08330 – East Park, Upton Cross, Liskeard, PL14 5BQ - Construction of a new dwelling adjacent to existing bungalow and construction of a double garage to replace existing stables, as well as the change of use of land to residential - Linkinhorne Parish Council’s original decision still pertains as there does not appear to be any amendments to the original plans.

ii) PA24/00043 – Great Lanhargy Farm, Bray Shop, Callington - Conversion / change of use of two barns to three dwellings, including erection of extensions and demolition of parts of Barn 4, together with the formation of a new farm access track - Following discussion confirming that the integrity of the buildings would not be compromised and the character maintained as much as possible, Linkinhorne Parish Council agreed that these barns are historical buildings and they could only survive through development. It was therefore agreed that Linkinhorne Parish Council had no objections to the application.

iii) PA24/00471 – Barn House, Pengelly, Linkinhorne – Two storey extension, replacement windows and doors and replacement conservatory - Linkinhorne Parish Council was disappointed with the lack of information relating to the application however was able to make a decision confirming that they had no objections to the application.

b) Planning applications received before the meeting -

i) PA24/00626 – Gullacombe Farm, Bray Shop, Callington – Application for a lawful development certificate for an existing use of a former agricultural building as incidental residential accommodation annexed to the main dwelling - Linkinhorne Parish Council was unable to comment as they had no specific knowledge of the site nor could they validate the application.

8) Play equipment and recreational areas:

a) Weekly safety inspections –

It was noted that no new issues had arisen following weekly safety inspections. The clerk reported that ROSPA had offered a reduced inspection rate if the inspection was booked within the next four weeks –

Resolved that the clerk proceed and book the annual ROSPA inspections for both fields.

b) Jubilee Field -

i) To receive information from the field owner running parallel to the Jubilee Field to confirm that he was in full agreement with having the hedge laid –

This was noted for information.

ii) To agree / resolve the planting of one hundred whips with each whip requiring a spiral and supportive canes –

One Councillor reported they had spare spirals. Another Councillor confirmed that there were spirals along the end hedge in the Jubilee Field which should now be removed and the spirals could be re used.

Resolved that following the delivery of the whips, arrangements would be made to plant them.

iii) To confirm Class Landscapes was no longer trading as a company –

The clerk confirmed she had been unable to contact them and they were not listed as a current trading company.

iv) To note the ongoing insurance claim –

The clerk provided an update to confirm that the insurance company had now offered a settlement figure having visited the Gazebo. A brief discussion took place regarding the quote received and one member of the public offered to provide another quote. The clerk confirmed that she had contacted a total of sixteen builders and carpenters, none of whom had provided a quote except one.

Resolved that the member of the public present at the meeting would forward a quote to the clerk for repair and replacement with a felt roof on the Gazebo. The clerk would contact the one quote she had received and request that it was altered to replacement with a felt roof. The item would be listed on the next agenda for a decision. The clerk would contact the insurance company to accept the settlement fee offered.

v) To discuss / resolve the removal of undergrowth following the laying of the hedge –

Resolved that the member of the public present in the meeting would provide a second quote for the removal of the undergrowth. The clerk shared the first quote. The clerk would list on the next agenda for a decision. One Councillor confirmed the area was boggy at the moment due to the weather and the removal would need to wait for dryer weather.

vi) To note the clerk would deliver 100 whips to Councillor Wallis on the 22nd February 2024 –

It was confirmed that the whips would be delivered to the Chairman's home on the 22nd February 2024 by the clerk.

c) Rilla Mill Play Area -

One Councillor reported that there was a green box belonging to BT fitted to the garage wall opposite the play area with tape around it. The concern was that it may be an electrical safety hazard for children if they ignored the tape as it was getting wet.

Resolved that the clerk would contact the owner of the property in the first instance to establish if they could confirm the safety of the box. If the concern remained, the clerk would contact BT to report this.

9) Public Conveniences:

a) Minions –

i) To note for information the annual electrical safety certification inspection had been requested – Noted for information.

ii) To confirm the drainage in the disabled toilet sink had now been cleared – Noted for information. The Chairman thanked one Councillor for clearing the drain.

b) Upton Cross – No reports of concern.

c) To note the unsuccessful tender for the cleaning of the WC's from 1st April 2024 had been informed and thanked for their work and the new tender had now signed the contract to commence on the 1st April 2024. The clerk stated that the new toilet roll holders would need to be fitted for the 1st April 2024 as Corserv were unable to locate the keys for the old ones.

10) Burial Ground:

i) To note the successful tender for the maintenance of the burial ground in April 2023 was to be reviewed annually and that the contractor had confirmed he was happy to proceed for another year to commence 1st April 2024.

ii) To consider / review burial ground costs:

Resolved that this item be deferred to a later meeting following the clerk's completion of Sexton training in March 2024.

11) To review / re adopt Linkinhorne Parish Council's i) Health and Safety Policy ii) Grievance Procedure iii) Training and Development Policy:

Subject to the amendment of The Grievance Procedure, 3.4, that the employee would be informed of the Council's decision with ten working days instead of five, the Grievance Procedure, Health and Safety Policy and Training and Development Policy were reviewed and agreed.

12) To discuss the Bus Shelter in Rilla Mill as repairs are required:

A brief discussion took place which included the potential removal of the bench to ensure safety.

Resolved that the clerk would take photographs of the repairs required and write a list of the defects, item would be listed on the March 2024 agenda.

13) To accept the clerk had received no response from Councillor R. Sharp – Philips and notice had been given that a vacancy had arisen:

It was noted that no requests asking that an election be held had been received by Cornwall Council and Linkinhorne Parish Council could proceed and fill the vacancy by co-option. One Councillor reported that Bray Shop was under-represented as a village.

14) To note the investment of £40,000 with CCLA:

The clerk suggestion of a third director was agreed and the paperwork updated.

Resolved that the sum of £40,000 was invested with CCLA.

15) To agree / resolve if Linkinhorne Parish Council wanted weeding completed on the path of the Jubilee Field twice in April and September with the left over treatment being used on the burial ground path at a cost of £100.00:

Resolved that the clerk would inform the contractor that this was agreed. Cllr B. Martin abstained.

16) To receive / resolve whether to purchase PLapel Pin Badges for D-Day:

Resolved that lapel pin badges would not be purchased as Linkinhorne Parish Council was not providing any events for the day.

17) To agree the advert for grant applications for 2024:

Resolved that the advert was agreed and would be placed on the boards and in the Link.

18) To accept the estimated grant of £2491.64 from the Local Maintenance Partnership for the cutting of the footpaths in Linkinhorne Parish:

The grant was accepted.

19) To note for information the updated allotment plot holders for 2024 as requested:

The updated list of Allotment holders for October 2023 was noted.

20) To consider the option of applying for a defibrillator grant:

The policy position of Linkinhorne Parish Council not purchasing defibrillators was noted.

21) To note the clerk has purchased a new phone under a three year contract:

The purchase of a new phone was noted.

22) To consider / resolve if Linkinhorne Parish Council want a fifteen minute presentation from Community Speed Watch:

Following a brief discussion it was agreed that representation of the Community Speed Watch Programme would be invited to the Annual Parish Meeting provisionally booked for the 8th April 2024.

23) To consider / resolve the proposed transfer of Jubilee Field to Linkinhorne Parish Council:

A discussion was held regarding the potential of the transfer.

Resolved that the clerk would distribute all transfer paperwork received to date to the Council and contact Fields in Trust to clarify if Linkinhorne Parish Council would incur additional legal costs. The item would be listed on the March agenda for resolution.

24) To agree / resolve the co-option of a Councillor:

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and having regard to the confidential nature of the business to be transacted, to consider that the Press and Public be excluded from the Meeting for the following item of Business.

Two members of the public left the room. A synopsis of the statement forwarded by one member of the public was considered by all. It was agreed to co-opt following questions being asked.

The members of the public were invited to return to the room.

The Chairman thanked one member of the public for their statement and several questions were answered. The Chairman gave an overview of Linkinhorne Parish Council which included the role of working groups.

Resolved that Linkinhorne Parish Council were all in favour, proposed Cllr C. Hearn and seconded Cllr S. Beech, of the co-option of the New Councillor Deborah Heritage and welcomed her.

25) Correspondence as listed:

02/01/2024*	PCSO Steve Edser	Since 1/12/23 to 31/12/23 there are the following crimes in the Linkinhorne area 1.Theft 2. Dog attack.
02/01/2024*	NALC	How local councils can benefit from the levelling up agenda.
28/12/2023*	Tamar to Moor CAP meeting	Draft Action Notes.
04/01/2024*	CALC	An introduction to planning – training.
07/01/2024*	Devon and Cornwall Police	Dates for your diary.
10/01/2024*	Peninsula Transport	Draft transport strategy consultation
10/01/2024*	Devon and Cornwall Police	Dates for your diaries
10/01/2024*	CALC training bulletin	Jan, Feb and March
16/01/2024*	Community Speed watch	Annual report
16/01/2024*	Agenda	East Sub-Area Planning Committee
16/01/2024*	Affordable housing	Newsletter
16/01/2024*	Service update	Launceston Household Waste Recycling Centre
19/01/2024*	CALC	Strategic Review of Membership Services
23/01/2024*	Agenda	East Sub-Area Planning Committee
23/01/2024*	Devon and Cornwall Police	Neighbourhood Policing Week
26/01/2024*	Chief Executive Bulletin	Promoting civility and respect
26/01/2024*	CALC	Strategic Review of Membership Services
30/01/2024*	Cornwall Council	Latest planning newsletter
30/01/2024*	East Sub-Area Planning Committee, Monday, 22nd January	Minutes
30/01/2024*	Community Link Officer	Application by Stoke Climsland Old School for Full CAP
30/01/2024*	Consultation	Peninsula Transport Strategy
30/01/2024*	Police	Plan to invest to protect communities
01/02/2024*	PCSO Edser	Since 1/1/24 to 31/1/24 there are the following crimes Criminal Damage.
05/02/2024*	Cornwall ALC enquiries	Preparing for a new Local Plan for Cornwall
05/02/2024*	Agenda	Strategic Planning Committee, Thursday, 15th February
05/02/2024*	Devon and Cornwall Police	Devon and Cornwall Police and Crime Panel

NB all timings are approximate and subject to change

Decisions forwarded by Cornwall Council:

PA23/09001 - Ridgeway Cottage Minions Liskeard Cornwall PL14 5LE - Proposal Replace existing extension with a PVCu conservatory – approved.

PA18/08490 - Primrose Vale Cottages Rilla Mill Callington Cornwall PL17 7NT - Proposal Reversion of buildings to holiday units - Finally Disposed of [Article 36(13)].

PA23/09150 – Withdrawn - Winyeates Henwood Liskeard Cornwall PL14 5AT - Proposal Provision of parking area adjacent to existing farmhouse.

PA23/08330 - Withdrawn - East Park Upton Cross Liskeard Cornwall PL14 5BQ - Proposal Construction of a new dwelling adjacent to existing bungalow and construction of a double garage to replace existing stables, as well as the change of use of land to residential.

PA23/02856 – Refused - East Yolland Farm Upton Cross Liskeard Cornwall PL14 5AJ - Proposal Two-storey extension to an existing detached dwelling and adjoining single-storey annexe to the rear of the property.

Notifications forwarded by Cornwall Council:

PA24/00309 - Land At Churchtown Farm Linkinhorne Callington PL17 7LY - Prior approval notification to determine if planning permission is required for: Agricultural shed for fodder produced on the 350 acres we farm and machinery storage.

26) Close of Business: The meeting closed at 9.16pm.