

Linkinhorne Parish Council

Minutes of the Meeting of the Council

Monday 8th April 2024 at 8.30pm at Linkinhorne Parish Hall, Upton Cross
Minutes

Present at the meeting were: Cllr K. Wallis (Chairman), Cllr S. Beech, Cllr R. Hanson, Cllr C. Hearn, Cllr D. Heritage.

Lena Batten (Clerk)

Members of the public: Three.

1) Apologies:

Apologies were received from Cllr M. Corfield, Cllr C. Hordley and Cllr B. Martin.

2) Code of Conduct:

- a) Declarations: Cllr R. Hanson Item 11 (iv).
- b) Grant of dispensation: Cllr B. Martin Item 5.

3) Minutes:

Resolved that the Minutes of the previous meeting of Linkinhorne Parish Council held on the 11th March 2024 be confirmed as an accurate record and signed by the Chairman.

4) Public Participation: Three members of the public were in attendance.

One member of the public confirmed he was present to answer any questions in relation to the amended planning applications PA24/01102 and PA24/02156.

One member of the public confirmed he was present regarding Primrose Cottages. He detailed that he had been unable to get a positive response from the enforcement department of Cornwall Council. He reported that Primrose Cottages had initially been an expensive development and were well built to a high standard due to being in a Conservation area. Initially they had been sold to Devon and Cornwall Housing and amended to Section 106 housing and were occupied for twelve years with no difficulties. When the development was sold to LiveWest all residents were given new contracts which they would not sign and slowly left. Since August 2021 the properties had remained empty and nothing had been done to maintain them hence they had now fallen into a state of disrepair. The member of the public reported that given the affordable housing crisis in Cornwall this was shameful.

The Chairman agreed to bring forward Item 15.

The clerk fed back the information received from both the police and LiveWest. Firstly the anti social behaviour case worker from Devon and Cornwall Police who stated that they had not had any complaints of anti social behaviour made to themselves. Secondly, LiveWest who stated that more recently, the properties had been deemed not fit for purpose for a range of reasons and were allocated for disposal. It was reported that they had had no success in disposal due to the planning constraint which persisted and required that properties be let for affordable purposes. LiveWest felt that the properties were beyond retrofitting or improvement to acceptable modern standards and the site constrained. They did not feel that the redevelopment of the site represented the best use of financial or human resource even if a cost effective solution could be found that made best use of

the steeply sloping site. LiveWest reported that they were working with the Affordable Manager at Cornwall Council to find a resolution to the situation. Ideally they wanted a reversal in planning status away from affordably housing and back to either private housing or holiday lets. LiveWest reported that they had not had any reports of damage or misuse of the site.

A discussion was held regarding the concerns about the property which included confirmation that the clerk had photos of drug taking behaviour in one of the properties.

Resolved that the clerk contact Cllr Linda Taylor, (group leader who was working on behalf of Sharon Daw) with the email previously sent to Cllr Sharon Daw, to include any updated information and see if she was able to progress this forward.

One member of the public left the room.

5) Reports from and matters of concern to:

a) Cornwall Councillor Sharon Daw – None.

b) Councillors – Cllr C. Hearn gave a brief report from CAP which detailed that there was no confirmed outcome yet but in relation to Minions Heritage Centre there was the potential for it to reopen and discussions were ongoing.

One member of the public returned to the room.

6) Finance:

a) Cash flow of accounts / bank reconciliation –

Resolved that the bank reconciliation / cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

b) Payments -

i) £37.96 (Lena Batten, Ink), ii) £20.00 (RMVH room hire), iii) £22.45 (Cllr Corfield, canes), iv) £3.90 (recorded postage, Lena Batten), v) £24.00 (CALC, Code of Conduct training), vi) £36.00 (CALC internal audit training), vii) £343.99 (UX WC cleaning March, Corserv), viii) £343.00 (Minions WC cleaning, March), ix) £24.99 (paint for war memorial railings, Lena Batten), x) £35.00 (Annual ICO registration).

Resolved that the following payments were approved proposed by Cllr C. Hearn, seconded by Cllr R. Hanson with all in favour:

c) Receipts -

None noted.

d) To receive the year end financial reports –

The year end financial report was agreed and noted.

7) Planning:

a) Planning applications –

Resolved that Linkinhorne Parish Council made the following recommendations:

i) PA24/01393 – Mengleth Men, Minions, Liskeard, PL14 5LE – Proposed construction of a new galvanised steel and glass balcony and staircase to replace existing Juliet balcony – For a conservation area this felt like a contemporary introduction, Linkinhorne Parish Council felt that the application had an adverse impact on the amenities of the neighbouring property. It's development type and design was inconsistent within the area of a conservation area and heritage site. There was no objection to the gazebo.

ii) PA24/01102 – Great Lanhargy Farm, Bray Shop, Cornwall, PL17 8QJ – Conversion / change of use of barn to a dwelling including demolition of part and erection of an extension within the footprint of the demolished element – this was a slight change to the application, retaining the older building,

taking down the older metal building and replacing with stone. Linkinhorne Parish Council had no objection, one Councillor abstained.

iii) PA23/09394 – Land NW Kenilworth, Uphill, PL17 7PB – To agree a further response to Cornwall Planning in relation to this application – Following a brief discussion it was agreed that further advice would be sought and a response sent as soon as possible.

b) Any applications received before the meeting –

i) PA24/02156 – Conversion / change of use of two barns to three dwellings, including erection of extensions and demolition of parts of Barn 4, together with the formation of a new farm access track - Linkinhorne Parish Council had no objection.

8) Play equipment and recreational areas:

a) Weekly safety inspections –

It was noted that no new issues had arisen following weekly safety inspections. A new rota had been distributed for the next four month period to be completed. The new rota was distributed for completion until August 31st.

b) Jubilee Field -

i) To consider / resolve the quotes receiving for the clearing of the ditch –

The clerk confirmed she had obtained a total of five quotes for the clearing of the ditch. A brief overview of the costs and services offered was given to the meeting.

Resolved that the clerk would contact “Just Rods” to request they investigate the blockage. The clerk would request if a Councillor could also be present whilst they do this. It was also agreed that the weeding of the path would be done however whilst the ditch continued to overflow this was not possible.

ii) To receive confirmation from one Councillor as to whether the bench could be repaired –

Resolved that one Councillor would fix the bench.

iii) To consider the two quotes received for the repair of the Gazebo and receive feedback regarding the application for a lottery grant –

One Councillor reported that a total of £5,500 had been applied for from the Lottery grant to put towards the gazebo, the bench and the bus shelter. She also reported that it can take up to sixteen weeks to obtain the funds.

Resolved that Linkinhorne Parish Council were happy to submit the application, the clerk would email all quotes and inform them we were waiting for the outcome of the application prior to confirming work could take place on the Gazebo.

iv) To note for information that one Councillor and the clerk were now able to do the weekly safety checks –

It was noted for information that One Councillor had met with both Cllr D. Heritage and the clerk at both fields and showed them how to complete the safety checks.

v) To consider / agree the request from The PTFA to use the Jubilee Field for their summer fair on the 6th July 2024.

Resolved that subject to the usual conditions including no vehicles on the field, the session was free and open to all, members of the public were not obstructed from using the field, any rubbish was removed and insurance was in place the field could be used. The clerk was asked to ensure they were informed that the ditch was currently overflowing with no guarantee that it would be fixed before July although the Council were doing their best to ensure this.

c) Rilla Mill Play Area -

i) No reports of concern.

9) Public Conveniences:

a) Minions –

i) To confirm the cost for a locksmith to remove the locks on the toilet roll holders would be £100.00 plus VAT –

The clerk confirmed the cost of removal of four locks on the toilet roll holders would be £100.00 plus VAT. She also confirmed that Corserv had again been contacted and were now stating that they did not have the keys. The clerk knew this to be incorrect as the toilet rolls had sporadically been replaced in the past by Corserv.

Resolved that the clerk would contact Corserv again and request that they fund the cost of the removal of the locks.

ii) To note for information the electrical safety certificate for Minions Public Convenience has been completed –

This was noted for information.

iii) To note that one member of the public had fixed the cistern in the disabled toilet -

This was noted for information and thankyou was said to the member of the public.

b) Upton Cross –

No reports of concern.

10) Burial Ground:

To feedback information following completion of the Sexton training by the clerk and consider / review burial fee costs / burial ground regulations –

Deferred until the May meeting due to timescales.

11) To consider / approve grant applications for 2024:

i) Rilla Mill Village Hall, Grass Cutting Parsons Meadow –

Resolved that £450.00 be granted for the cutting of the grass. A brief discussion was held regarding the application for additional funds for the refurbishment of the meadow kitchen and boggy entrance to the field. It was agreed that as no estimates of work to be completed were attached Linkinhorne Parish Council were unable to consider this. It was concluded that the clerk would respond to request that they provide additional estimates for the works at the next annual distribution of grant applications which would take place next March 2025.

ii) Linkinhorne Horticultural Society –

Resolved that £100.00 be granted for the Horticultural Society to promote interest in growing vegetables.

iii) Linkinhorne Parochial Church Council –

Resolved that £250.00 be granted for Linkinhorne Parochial Church Council towards the provision of tidy and safe graveyards.

Cllr R. Hanson left the room.

iv) Friends of Stara Woods –

Resolved that a payment of 25% to a maximum of £200.00 be granted to the Friends of Stara Woods for the work required to the pedestrian entrance to the woods.

Cllr R. Hanson returned to the room.

v) Two further applications were received following the closure date from Linkinhorne Parish Hall and Launceston Area Methodist Circuit – unfortunately Linkinhorne Parish Council had to discuss the applications that were received within timescales and therefore were not able to consider any further applications.

12) To consider / resolve the request from BT to “agree, adopt or object” to removal of the phone box at Upton Cross:

Resolved that the clerk put an advert in the Link to allow members of the public opportunity to adopt the phone box should they wish to do so.

13) To receive correspondence from members of the public regarding the Cheesewring Hotel:

The clerk shared three emails from several members of the public who had expressed concern. It was also noted that one Councillor had written a brief report to be shared at the meeting.

Resolved that the clerk would resend all information to Cllr Linda Taylor, who was reported to be working on behalf of Cllr Sharon Daw. The clerk would respond to all members of the public and pass on the contact details for Cllr Linda Taylor.

14) To consider a request from a member of the public who wanted to establish a café / farm shop at Minions car park:

Resolved that the clerk would contact the member of public and inform them they needed to liaise with Cornwall Council who owned the car park.

15) To receive feedback from LiveWest regarding Primrose Vale Cottages:

This item had been discussed in detail at Item 4, public participation.

16) To note for information the ivy had now been cleared from the bus shelter at Rilla Mill.

Quotes had been requested to replace the felt on the roof:

Resolved that the clerk confirm that one quote had been accepted and the contractor could commence the work. The clerk and One Councillor volunteered to stain the bus shelter. The Chairman thanked the Councillor and the clerk.

17) To note for information renewal of ICP Date Protection Registration Certificate from 28th March 2024 for one year:

It was noted that the ICO Certificate was now valid until the 28th March 2025.

18) To consider information received from Countryside services regarding the training of one individual to fit the new plastic green and white fingers / wooden posts in replacement for broken signage on the footpaths:

One Councillor volunteered to complete the training which was offered by Countryside services thus allowing him to replace / maintenance signage on the footpaths.

19) To consider election of Member Representatives to outside bodies:

Deferred to May meeting.

20) Correspondence as listed:

08/03/2024*	Community Levelling up	Programme Update
08/03/2024*	Councillor Advocate	Weekly column
11/03/2024*	Agenda	East Sub-Area Planning Committee, Monday, 18th March,
11/03/2024*	Cornwall Council	Neighbourhood planning newsletter
11/03/2024*	Cornwall Council	Affordable housing newsletter
13/03/2024*	Newsletter	2024 refresh of the Cornwall Planning Partnership
15/03/2024*	Communities Link Officer	Community Capacity Fund Uplift
19/03/2024*	Committee Update	East Sub-Area Planning Committee,
19/03/2024*	Devon and Cornwall Police and	The highs and lows of three years

	Crime Commissioner	
26/03/2024*	Callington Newsletter	Cornwall Councillor for Callington and St Dominic
27/03/2024*	Expressions of interest	Community Levelling Up Programme

Decisions forwarded by Cornwall Council:

PA24/00626 - Gullacombe Farm Bray Shop Callington Cornwall PL17 8QJ - Granted (CAADs, PIPs and LUs only) Proposal Application for a Lawful Development Certificate for an Existing use of a former agricultural building as incidental residential accommodation annexed to the main dwelling.

PA24/00471 – Barn House, Pengelly, Linkinhorne, Callington, PL17 8QP - Proposal Two storey extension, replacement windows and doors and replacement conservatory, approved.

PA24/01279 - Applicant:- 2 Phoenix Cottages Minions Liskeard Cornwall PL14 5LJ - Proposal Works to trees in a conservation area (CA), namely to fell Larch tree - Decided not to make a TPO (TCA apps).

PA24/00402 – Meadowgate, Upton Cross, Liskeard, PL14 5AX – proposal exception notice to reduce remaining tree to stump level due to storm damage - Closed - advice given.

PA24/00267 – Notter Park Cottage, Henwood, Liskeard, PL14 5BW – Proposal if planning permission is required to replace a kitchen window with a patio door and change double garage into a study / workplace / annex - Closed - advice given.

Notifications forwarded by Cornwall Council:

None.

21) Close of Business: The meeting closed at 21.57pm