

# Linkinhorne Parish Council

Dear Councillor, you are hereby summoned to attend the annual meeting of LINKINHORNE PARISH COUNCIL for the purpose of transacting the following business on Monday 13th May 2024 at Rilla Mill Village Hall, Rilla Mill at

7.30pm

## AGENDA

*Lena Batten* 24<sup>th</sup> April 2024

Those present will be minuted

- 1) To elect the Chairman and sign the Declaration of Office of Chairman:
- 2) To elect the Vice Chairman and sign the Declaration of Office of Vice Chairman:
- 3) Standing Orders, Code of Conduct, Register of Interests – to receive Standing Orders, Code of Conduct, Register of Interests.
- 7.30 4) Apologies: To minute apologies for absence.
- 5) Code of Conduct: a) To receive declarations b) To grant dispensations.
- 6) Minutes: of Council Meeting(s)  
To approve the Minutes of the Meeting of Linkinhorne Parish Council held on the 8<sup>th</sup> April 2024.
- 7) Public participation (15 minutes max): to hear matters raised by parishioners:
- 8) Reports from and matters of concern to:
  - a) Cornwall Councillor Sharon Daw: None.
  - b) Reports from councillors: None.
- 9) Finance:
  - a) To receive/approve cash flow of accounts/bank reconciliation:
  - b) Payments:
    - i) To note the additional payments for grant applications awarded in April.
    - ii) £360.00 (WC cleaning 01/04/24-26/04/24), iii) £691.60 (CALC annual subscription), iv) £42.00 (Learning hub licence), v) £13.60 (Stamps, Lena Batten, vi) £23.30 (EE), vii) £152.50 (M. Corfield, materials for WC's), viii) £220.80 (ROSPA annual inspections), ix) £11.17 (Corserv, UX hygiene Jan-Mar), x) £22.33 (Corserv, Minions hygiene, Jan-Mar), xi) £192.00 (War memorial lettering), xii) £77.93 (Zoom annual subscription), xiii) £1010.80 (Annual insurance), xiv) £90.00 (internal audit), xv) £96.00 (annual renewal of webspace, xvi) £15.10 (Lena Batten, paper).
    - c) Receipts: i) £15,446.80 (Precept 1<sup>st</sup> Instalment).
    - d) To review the internal controls and / or use of insurance cover, and risk management arrangements (copy enclosed):
    - e) To review / approve Assets register and Disposal Policy (copy enclosed):
    - f) To formally record no conflicts of interest declared for the purpose of the audit:
    - g) To receive / approve the finding of the internal audit report and Internal Governance Statement:
    - h) To receive / approve the accounting statements:
    - i) To receive / set the commencing date for the exercise of public rights:
    - j) To confirm for the purpose of intermediate audit that arrangements for effective financial management during the year, and preparation of the accounting statements are in place.
- 8.00 10) Planning: [please view applications at <http://www.cornwall.gov.uk/environment-and-planning/planning/online-planning-register/>]
  - a) Planning applications:
    - i) PA24/02677 – Sharptor House, Henwood, Liskeard – Demolition of existing stables/stores/field shelter buildings, erection of replacement stables/stores/field shelter buildings and alterations to grass manege to provide new manege surface with associated works.
    - ii) PA24/01002 - The Green, Netherton, Upton Cross, Liskeard – Proposed six shepherds huts together with relocation of cabins previously approved.
    - iii) PA24/02372 – Newlands House, Upton Cross, Liskeard – Construction of a new single storey rear extension and canopy porch attached to existing extension.
    - iv) PA24/02691 – Land East of Christor, Upton Cross, Liskeard, PL14 5AX – Outline Planning permission with all matters reserved for proposed dwellings at Blake's Meadow (Land East of Christor).
    - v) PA24/01102 – Great Lanhargy Farm, Bray Shop, PL17 8QJ – to consider / resolve whether to agree / disagree / refer to planning committee as requested by Cornwall planning.
- 11) Play equipment and recreational areas:
  - a) Weekly safety inspections: No significant concerns identified (copy enclosed). b) Jubilee Field –
    - i) To accept / consider moderate risk identified on the ROSPA report undertaken in April (copy

enclosed). ii) To receive feedback from one Councillor who had met Just Rods at the field and resolve next steps. c) Rilla Mill Play Area- i) To accept the ROSPA report undertaken in April (copy enclosed).

- 12) Public Conveniences: a) Minions: i) To note for information the gents has now been painted. ii) To agree / resolve to identify a plumber as the disabled toilet will again not flush, also the flushing mechanism in the urinals is not working. iii) To note the clerk has continued to liaise with Corserv regarding the missing keys, she has been informed the keys have been located and arrangements are being made to pick them up. b) Upton Cross: No reports of concern.
- 8.30 13) To note the response for the grant awarded to Friends of Stara Woods who send their thanks for such a generous grant. Also, a thankyou from Linkinhorne Horticultural Society.
- 14) To resolve / agree the request to donate a bench from Recycling for Charity for Upton Cross Play area.
- 15) To accept / note the response from planning enforcement regarding Primrose Vale Cottages.
- 16) To consider election of Member Representatives to outside bodies.
- 17) Burial Ground: To feed back information following completion of sexton training by the clerk and consider / review burial fee costs / burial ground regulations.
- 18) To consider / resolve the clerk requesting seven new signs / posts for footpaths and one waymarker for the volunteer Councillor to fix when training is completed.
- 19) To accept the new insurance with Clear Councils for 2024-2025 at a cost of £1010.80.
- 20) To note for information a letter of support as requested was sent to Minions Heritage Centre on the 2<sup>nd</sup> May 2024.
- 21) To note for information the completion of the painting of the War Memorial railings.
- 22) Correspondence as listed

NB all timings are approximate and subject to change

**Decisions forwarded by Cornwall Council:**

**PA24/01339** – Sharob Care Homes Ltd – Eldon House Residential Home, Downgate, Upton Cross, Liskeard Cornwall PL14 5AJ – discharge of condition apps Proposal Submission of details to discharge Conditions 4 in respect of Decision Notice PA22/09728 dated 18/01/2023.

**PA23/10252** - The Green Netherton, Upton Cross, Liskeard, Cornwall PL14 5BD - Approved proposal Retrospective application for office extension.

**PA24/01893** - Land At Churchtown Farm, Linkinhorne, Callington, Cornwall, PL17 7LY Proposal Hedgerow removal notice:- To provide access to a newly purchased block and ground including for combine - No objections.

**Notifications forwarded by Cornwall Council:**

None.

- 23) Close of Business: