

# Linkinhorne Parish Council

## Minutes of the Meeting of the Council

### Monday 9<sup>th</sup> September 2024 at 7.30pm at Rilla Mill Village Hall

#### Minutes

Present at the meeting were: Cllr K. Wallis (Chairman), Cllr S. Beech, Cllr M. Corfield, Cllr R. Hanson, Cllr C. Hearn, Cllr C. Hordley, Cllr B. Martin, Lena Batten (Clerk).

Members of the public: Three inclusive of PCSO Steve Edser. The Chairman welcomed all to the meeting.

#### 1) Apologies:

Apologies were received from Cllr R. Hanson, Cllr D. Heritage, Cllr P. Seeva.

Cllr S. Beech and Cllr C. Hearn both gave apologies that they needed to leave early.

**Resolved that** any items requiring resolution be brought forward for discussion to ensure the meeting was quorate.

#### 2) Code of Conduct:

a) To receive declarations: None.

b) To grant dispensations: None.

#### 3) Minutes:

**Resolved that** the Minutes of the previous Meeting of Linkinhorne Parish Council held on the 8<sup>th</sup> July 2024 be confirmed as an accurate record and signed by the Chairman.

Cllr C. Hordley entered the room and gave apologies for being late.

#### 4) Public Participation:

One member of the public introduced himself as Jonathon Luker, planning consultant for application PA24/05684. Mr Luker gave an overview of the site, the pre application advice given and the alterations that had been made following the previous application being rejected. The Chairman thanked Mr Luker for the information given.

A second member of the public then introduced himself as Gareth Jones, present in connection with application PA24/05945. Mr Jones confirmed that this application was in relation to a conversion which would use the same footprint. There would be slight changes to the roof line but no changes to the windows. The application was for one four bedroomed dwelling. The Chairman stated that application PA24/06847 was also due to be discussed under “any applications received before the date of this meeting” as this had been received today and did Mr Jones want to give an overview of this application. Mr Jones confirmed that the application was to knock down the current shed in place and rebuild to create a courtyard of barns. The rebuild would be in keeping with the character of the area. The group consisted of a total of five dwellings with their own entrance. Overall, the complete area would house nine dwellings with two separate accesses. The Chairman thanked Mr Jones for the information shared.

#### 5) Reports from and matters of concern to:

a) Cornwall Councillor Phil Seeva: none.

b) Councillors:

- i) Cllr B. Martin reported that Cornwall Heritage Trust had included an article in their newsletter which was looking at the potential to re open Minions Heritage Centre.
- ii) Cllr C. Hearn reported that he had recently attended a CAP meeting and had been informed that a date would shortly be announced for a meeting to be held regarding Plusha junction which was officially reported to be the worst junction in Cornwall for deaths. This date would be distributed towards the end of the month and all were encouraged to attend.
- iii) PCSO Steve Edser confirmed that last month there was one report to police of malicious communication and since September to date, one report of harassment on social media. He detailed that regarding the recent incident at Minions bridge, the individual who hit the horse did not report the incident to the police. There was wooden fencing in place by the bridge to force animals to go further up the road to cross, this was to ease visibility for drivers but was not always successful. One Councillor stated that Highways should be reporting this to Duchy of Cornwall. **Resolved that** the clerk would liaise with Cllr P. Seeva and ensure this incident was reported to highways. PCSO Edser proceeded to raise Item 20 on the agenda, stating that the police would support any measures to ensure speed reduction in the area. He then detailed that the Community Speed Watch continued in the area, which had a positive impact in reducing speed and they were always keen to enrol new members. PCSO Edser concluded stating that he would send a link to Devon and Cornwall Police alert which the clerk could distribute to all Councillors and could the clerk feed back what the BT phone box in Minions was going to be used for.
- The Chairman thanked PCSO Edser for his attendance and he left the room.

**6) Finance:**

a) Cash flow of accounts / bank reconciliation:

**Resolved that** the bank reconciliation / cash book statement was confirmed as an accurate account, and this was signed by the Chairman.

b) Payments:

**Resolved that** the following payments were approved with all in favour:

- i) £420.00 (cleaning of public conveniences July), ii) £390.00 (cleaning of public conveniences August), iii) £100.00 (paid in advance to GH plumbing), iv) £366.88 (Corserv, field maintenance, July), v) £188.00 (SLCC membership), vi) £30.00 (RMVH Room hire), vii) £366.88 (Corserv, field maintenance, August).

c) Receipts:

The following receipts were noted i) £469.87 (VAT reimbursement).

d) To confirm completion of FSCS Local Authority & Councils Annual Review with Unity bank:  
This was noted for information.

e) To resolve the removal of Councillor M. Hopes from the bank account:

**Resolved that** the submission form be signed and forwarded to Unity Bank.

It was agreed to move item 9(iii) forward as this was finance related:

To report that source4b recently reported an excessive amount of water use, the clerk had checked the meter and applied unsuccessfully for a leak allowance. To consider the option of having a data logger fitted to the water meter to protect against future leaks. To consider the clerk reading the meter weekly to stop any further ongoing leaks – a brief discussion took place regarding the cost of the water loss as a result of the cistern leaking.

**Resolved that** the clerk contact source4b to clarify any costs involved in fitting a data logger and how frequently it logs the data. The clerk would update the cleaner to be vigilant of water loss and report any concerns immediately. The clerk would pay the outstanding amount to avoid alterations to the direct debit.

**7) Planning:**

a) Planning applications –

**Resolved that** Linkinhorne Parish Council made the following recommendations:

i) To note for information - PA24/09394 - Land North West Of Kenilworth, Uphill, Cornwall, PL17 7PB - Permission in principle for one infill dwelling on previously developed land (garden) – Decision to refuse the application has gone to appeal – This was noted for information.

ii) To note for information – PA24/05251 – Knowle Farm, Upton Cross, Liskeard – Proposed extension and re modelling and provision for roof mounted solar panels – Chairman advised due to timescales, a consensus be obtained from all and provided there were no objections, comments be submitted to this effect. Cllr C. Hearn had declared an interest and did not comment. Comments collated were that as long as Landscape England was in agreement, Linkinhorne Parish Council had no objections. Planning confirmed that Landscape England had declined to submit comments – This was noted for information.

iii) To note for information – PA24/05684 – East Yolland Farm, Upton Cross – Construction of a single storey extension to include ancillary annexe accommodation for the principle dwellinghouse (revised design following refused application (PA23/02856) – Linkinhorne Parish Council submitted comments to confirm it did not support the extension for the same reason the PO gave but if given then a restriction be placed to prevent its use as an independent dwelling – This was noted for information.

iv) PA24/05945 – Great Lanhargy Farm, Bray Shop – Change of use and conversion of a barn to a dwelling – Following a brief discussion Linkinhorne Parish Council raised no objection provided there was a provision to ensure a structural engineer report and also providing there was a condition attached that no material re building take place without the consent of the Local Authority.

b) Any applications received before the meeting –

i) PA24/06847 – Great Lanhargy Farm, Bray Shop – Demolition of existing building and erection of five replacement dwellings - Following a lengthy discussion regarding the concern that these properties could potentially end up as second homes, Linkinhorne Parish Council stated that it raised no objection based on the existing consent on sight but subject to a surveyor saying the access was satisfactory. It would like more detail around the contemporary main building and would invite the Local Authority to consider, (given the scale of proposed properties to be located on the site), the provision of appropriate levels of affordable housing. One Councillor abstained.

The Chairman requested that the meeting discussed an item not listed on the agenda due to the urgency of the email.

The Chairman read the email which detailed information to state that the Ecological Land Coop would be completing work on the lane at Netherton in the Autumn which including widening the land and drainage channels. A discussion was held regarding the one year rolling agreement that was now in place for the Allotments rather than the previous ten year agreement.

**Resolved that** the clerk would respond to state that Linkinhorne Parish Council would be in full agreement with their contribution of one third payment if another ten year agreement was put into place.

## **8) Play equipment and recreational areas:**

a) Weekly safety inspections –

No significant issues were raised. Weekly safety inspections had taken place. The clerk reported that she had not received up to date reports through August.

**Resolved that** the clerk would email to all Councillors to request dates of checks were forwarded for recording purposes.

b) Jubilee Field –

i) To discuss the meeting held with CCLT regarding affordable local housing –

Linkinhorne Parish Council considered the proposal for affordable housing and potential green space being offered by CCLT.

**Resolved that** the clerk would contact CCLT to request further clarification.

ii) To update / consider the information obtained regarding the potential registering of the Field as a village green and consider response to Fields in Trust –

**Resolved that** no further action was taken at this time.

Cllr S. Beech, Cllr C. Hearn and one member of the public left the meeting.

**Notes of the informal Meeting of the Parish Councillors  
Monday 9<sup>th</sup> September 2024 at 8.42pm at Rilla Mill Village Hall, Rilla Mill**

It was noted that, in the absence of a quorum, the Meeting was not in a position to make any further decisions on matters listed on the Agenda. Accordingly the record of the Meeting from Item 8(iii) took the form of Notes only. Any decisions arising would either fall to the clerk (where covered by delegated authority or prior authorisation), or to the next Meeting of the Council for ratification.

iii) To consider / discuss next steps regarding feedback from Just Rods regarding the clearing of the ditch –

The clerk gave an overview of the outcome of Just Rods to state that they confirmed following a camera inspection, that the pipe was still filled with between a half and two thirds of silt. Various options for the future were considered. The Chairman requested feedback from the previous email sent to Highways and the clerk reported that Highways had commented that they were not in possession of any agreement to clear the ditch.

The consensus of those present was that Linkinhorne Parish Council made the following recommendation. The clerk sent a further email to Highways to request potential dates that they were likely to clear the drains running down from Minions given the impending bad weather as autumn commenced.

c) Rilla Mill Play Area -

i) To consider / resolve whether a “no adults” sign is required on the slide –

Following discussion it was the consensus of those present that the clerk would laminate a sign for the railings to state that the equipment within the play area was for the use of children.

ii) To resolve the maintenance required on the platform of the slide which had gone rotten – It was recommended that one Councillor would seek to repair the roof as long as the cost was within the clerk’s delegated financial responsibility.

**9) Public Conveniences:**

a) Minions:

i) To note for information the direct debit payments to Source4b have been reduced to £35.00 payable on the 1st of every month as from the 1st August 2024 -

This was noted for information.

ii) To note for information that £100.00 has been paid to Gareth Haines for the replacement cistern in the gents and one member of the public has fixed the cistern in the ladies – This was noted for information and the Chairman thanked the member of the public for fixing the cistern in the ladies.

iii) To report that source4b recently reported an excessive amount of water use, the clerk has checked the meter and applied unsuccessfully for a leak allowance. To consider the option of having a data logger fitted to the water meter to protect against future leaks. To consider clerk reading the meter weekly to stop any further ongoing leaks -

This was discussed at item 6 and resolution was made.

b) Upton Cross: To consider next steps as the key in the toilet roll holder will no longer work – It was agreed that one Councillor would look to repair / replace the toilet roll holder.

**10) To note for information that Prydis Accounts have remained open although Prydis Legal have ceased trading. The £161.30 had been returned to Linkinhorne Parish Council account as a result as this money was held on file. Documentation stored there remains secure with Prydis Accounts:**  
The consensus of those present was for the clerk to obtain potential quotes for storage of documents from alternative Solicitors and place the quotes on the next agenda.

**11) To consider / resolve the adoption of one phone box at Minions and one phone box at Upton Cross:**

The clerk reported that nobody had come forward to request adoption of the phone box in Upton Cross. Two members of the public had put forward proposals for the adoption of the box at Minions. Both were happy to work together to renovate, redecorate and decide on the future use of the phone box. It was the consensus of those present that Linkinhorne Parish Council proceed and adopt the phone box.

**12) To agree / resolve the binding of the minutes via Ryman's who have quoted approximately £35.00 per book. Following the last meeting, the request to quote for two / three years in one book incurred additional costs:**

The clerk detailed that the previous resolution to request if three years could be bound in one hard cover book did result in additional costs however she had now sourced an alternative company who would bind the minutes at approximately £44.00 per annual book. It was the consensus of the meeting that the clerk would proceed and get the minutes from previous years bound.

**13) To agree / resolve the purchase of a memorial wreath for Remembrance Day:**

It was the consensus of the meeting that the clerk would proceed and order a Wreath for Remembrance Day.

**14) To agree dates excluding August for Linkinhorne Parish Council Meetings to be held in 2025:**

Following discussion as Election Day was due on the 1<sup>st</sup> May 2025, it was the consensus of the meeting that all were in favour of the dates listed by the clerk.

**15) To consider / resolve alternative options as the clerk was asked to obtain Cllr P. Seeva's views in relation to a draft a letter to the local MP regarding Primrose Vale Cottages and has been unable to get a response:**

It was the consensus of the meeting that this item be deferred to the next meeting when Cllr P. Seeva would potentially be present.

**16) To consider / accept a request for permission for people to walk across the playing field to get to the hall and for Tamar Valley Dowsers to do demonstrations in dowsing:**

It was the consensus of the meeting that Tamar Valley Dowsers had permission to use the Jubilee Field on the 5<sup>th</sup> October for Annual Apple Day subject to the usual restrictions.

**17) To note for information footpath 614/28/1 has been reported as blocked, the clerk has asked the contractor to confirm and if needed will report this to Countryside services:**

This was noted for information. The clerk had not yet received a response from the contractor.

**18) To note for information that the clerk reported the incident at Minions Bridge where a horse was injured to the police, a response was received to state that they would be contacting the Duchy to see if there is any way they can secure the area at Minions bridge which they have done in the past:**

This was discussed at item 5 when PCSO Edser was present for comment.

**19) To resolve any donation for a wreath for Remembrance day:**

The meeting had previously agreed the clerk would order a wreath. The consensus of the meeting was that the amount of donation to be given would be confirmed at the next meeting.

**20) To consider / resolve a request from a member of the public for Parish Council support in the introduction of the 20mph speed limit in Upton Cross:**

This discussion previously took place whilst PCSO Edser was still present at the meeting. The consensus of the meeting was that the clerk would write to Highways to confirm there had been a request from a member of the public to extend the 20mph limit to past the Caradon Inn in Upton Cross.

**21) Correspondence as listed:**

|             |                        |  |
|-------------|------------------------|--|
| 02/07/2024* | Agenda                 | Strategic Planning Committee, Thursday, 11th July.   |
| 02/07/2024* | Community Link Officer | Funding for Environment/ Nature Projects   |
| 12/07/2024* | Police                 | Community Grant Scheme   |
| 12/07/2024* | Local Planning         | Local Council Planning training event - 19 September 2024  |
| 12/07/2024* | Latest Press release   | Force must improve criminal investigations   |
| 12/07/2024* | Public Consultation    | Draft Housing Decarbonisation Strategy   |
| 15/07/2024* | Public Meeting         | Regional Emergency Response to Declared Climate Crisis   |
| 15/07/2024* | Newsletter             | Affordable Housing   |
| 17/07/2024* | Minutes                | East Sub-Area Planning Committee   |
| 19/07/2024* | Notes from CAP         | Tamar to Moor Community Area Partnership Meeting   |
| 28/07/2024* | Community Link Officer | Safer Cornwall - Have Your Say 2024  |
| 29/07/2024* | Agenda                 | East Sub-Area Planning Committee, Monday, 5th August, 2024   |
| 31.07.2024* | Latest Edition         | Community Matters  |
| 02/08/2024* | Community Link Officer | Callington Leader of the Council's 'Listening to You' Event  |
| 02/08/2024* | PCSO Steve Edser       | Since 1/7/24 to 31/7/24 there have been the following crimes in the Linkinhorne area that are disclosable. 1. ABH- by neighbour 2. Online Harassment 3. Stolen Vehicle |
| 07/08/2024* | Positive planning      | Planning News for Local Councils and Agents  |
| 07/08/2024* | Minutes                | East Sub-Area Planning Committee, Monday, 5th August   |
| 07/08/2024* | Agenda                 | Strategic Planning Committee, Thursday, 15th August  |
| 13/08/2024* | Newsletter             | Town and Parish Council  |
| 13/08/2024* | Flyer                  | Launceston Summer of Wellbeing festival  |
| 13/08/2024* | Police Survey          | Have your say 2024   |
| 15/08/2024* | Meeting cancelled      | East Sub-Area Planning Committee   |
| 22/08/2024* | Councillor Advocate    | Engaging communities and disrupting crime with hotspot policing  |
| 02/09/2024* | PCSO Steve Edser       | 1/8/24 to 31/8/24 the following disclosable crimes are 1. Malicious Communication  |

|             |                           |                               |
|-------------|---------------------------|-------------------------------|
| 02/09/2024* | Hope for Cornwall         | Tuesday 17 September 2024 6PM |
| 02/09/2024* | Tamar to Moor CAP meeting | Thursday 5th September 2024   |

**Decisions forwarded by Cornwall Council:**

PA24/04584 - Land South of Lanhargy, Bray Shop, Cornwall - Proposal Prior notification for proposed fodder storage - Planning Permission required.

PA24/00831 - Highway Verge At SX280710 Downgate Upton Cross Cornwall - Proposal Exception notice for works to Ash and Sycamore trees: To remove large branch resting on low voltage ABC power line and reducing remaining light growth as required to clear, where necessary. /PRE Closed - advice given.

PA24/05430 East Park Upton Cross Liskeard Cornwall PL14 5BQ - Proposal Electricity Act 1989: Overhead Lines (Exemption)(England and Wales) Regulations 2009 -Closed - advice given.

PA24/04639 - Great Lanhargy Farm Bray Shop Callington Cornwall PL17 8QJ - Proposal Prior notification of agricultural development for provision of hard access to serve the fields with large agricultural machinery - Prior approval not req'd.

PA24/02156 - Great Lanhargy Farm Bray Shop Callington Cornwall PL17 8QJ - Proposal Conversion /change of use of two barns to three dwellings, including erection of extensions and demolition of parts of Barn 4, together with the formation of a new farm access track – approved.

PA24/05089 - Caradon Villa Downgate Upton Cross Liskeard Cornwall PL14 5AJ - Proposal Notification of works to trees in a Conservation Area namely: Prune Beech (T1, T2, T3, T4) Prune Conifer (T5, T6, T7, T8, T9, T10, T11, T12) Fell Conifer (F1) - Decided not to make a TPO.

PA24/02966 – Orchard Park, Land West of Yonder, Netherton, Rilla Mill - Proposal Submission of details to discharge Conditions 3, 4 and 5 of Decision Notice PA21/06226 dated 02/11/2022 - Discharge of condition not all conditions agreed.

PA24/03858 – Patrieda Barton, Linkinhorne – Proposed agricultural building – approved.

**Notifications forwarded by Cornwall Council:**

PA24/05089 – Caradon Villa, Downgate, Upton Cross, Liskeard – Notification of works to trees in a Conservation area: Prune Beech, Prune Conifer, Fell Conifer.

PA24/05309 - Location Hedgehog Cottage Minions Liskeard Cornwall PL14 5LN - Proposal Notification of works to a tree in a Conservation Area namely prune/ trim four Alder trees – Decision not to make a TPO.

PA24/05356 - Land South Of Lanhargy Bray Shop Cornwall - Prior notification of agricultural or forestry development for proposed fodder storage.

PA24/06246 – Riverdale, Rilla Mill, PL17 7NT - Notification of works to trees in a Conservation Area namely removal of 8 (dangerous) trees ( 2 Oak, 5 Sycamore, and 1 Laurel).

**22) Close of Business:** The meeting closed at 21.43